

United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Montana State Office
5001 Southgate Drive, P.O. Box 36800
Billings, Montana 59107-6800
<http://www.mt.blm.gov/>

In Reply To:

8120 (924.3) P

September 24, 2003

EMAIL TRANSMISSION - 9/25/03
Information Bulletin No. MT-2003-074

To: Field Managers
From: Deputy State Director, Division of Resources
Subject: Fiscal Year (FY) 2003 Cultural Resource Management (CRM) Program
Annual Report DD: 10/10/03

Please find attached the request from the WO for completion of the CRM Program Annual Report. As in previous years, the report represents the collective accomplishments of the CRM Program for a given fiscal year. It also serves as a component of the reporting requirements for the National Programmatic Agreement.

The report is due to this office by October 10, 2003. The Office of Management and Budget and the Department of the Interior have accelerated the schedule for submission of the FY 2003 request.

Field Offices are asked to: (1) Summarize major annual accomplishments in the CRM program (use digital photographs, if applicable), (2) describe public outreach efforts, (3) identify Challenge Cost Share projects and include details on BLM and recipient contributions, (4) complete the NPS Listing of Outlaw Treachery (LOOT) forms for your office, (5) list any newly registered National Register properties, and (6) complete Section VI-Enforcement of the annual report.

In addition to the items identified here, we will also need all of the data required for the annual report to the State Historic Preservation Office. That includes a list of projects by project name and number where determinations of eligibility and effect were made. Also identify, if based on determinations of effect, mitigation measures that were implemented under the standard provisions of the protocol. Finally, identify all projects or programs that your field office consulted on under the case-by-case provisions of the protocol; e.g., Whitetail-Pipestone Programmatic Agreement. These items are also due on October 10, 2003.

A final component of the annual report must include, as a separate submission of the report, a full account of the number of fieldwork authorizations issued by the office. As part of that identification effort, field offices will need to identify the number of authorizations issued to each consulting firm; e.g., MT-020: Field Research Services, 5 Authorizations.

If you have any questions regarding the annual report, contact Gary Smith at 406-896-5214.

Signed by: Chun C. Wong, for Howard A. Lemm, Acting DSD, Div. of Resources

Authenticated by: Kathy Iszler, Staff Assistant (MT-924)

1 Attachment

1-WO IB No. 2003-112 (15 pp in its entirety)

Distribution w/Attm.

SOMT - 1

Assistant Field Manager, Havre Field Station - 1

Assistant Field Manager, Glasgow Field Station - 1

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240

July 18, 2003

In Reply Refer To:
8120 (240) P

EMS TRANSMISSION 07/21/2003
Information Bulletin No. 2003-112

To: All State Directors

From: Group Manager, Cultural Heritage, Fossil Resources & Tribal Coordination

Subject: Fiscal Year (FY) 2003 Cultural Resource Management (CRM) Program Annual Report
DD: 10/27/2003

The Washington Office (WO) is again requesting the assistance of all the Bureau of Land Management (BLM) Field Offices in completing the CRM Program Annual Report. The BLM is required to compile this information to comply with the Archaeological Resources Protection Act of 1979 (P.L. 96-95; 93 Stat. 721; 16 U.S.C. 470aa *et seq.*) and the National Historic Preservation Act of 1966 (P.L. 89-665; 80 Stat. 915; 16 U.S.C. 470). The data is assembled and submitted to the National Park Service (NPS) to enable them to complete the "Secretary of the Interior's Report to Congress on Federal Archaeological Activities." The data is also used to complete the Public Land Statistics (PLS), the Chief Financial Officers/Stewardship Assets and the Federal Land Policy and Management Act reports, "Public Rewards from Public Lands" report, as well as occasionally respond to Congressional inquiries.

The Office of Management and Budget and the Department of the Interior have accelerated the schedule for submission of the FY 2003 combined Chief Financial Officers/Stewardship Assets report by six weeks. Narratives for this report are due by August 22, 2003, and final numbers no later than October 10, 2003. Given the expedited reporting schedule, WO-240 will use existing information, including figures in the BLM's Management Information System, to respond in a timely manner. In any case, States are required to submit their numerical data and narrative annual report no later than October 27, 2003.

The State Offices are asked to complete the attached questionnaire (Attachment 1), as well as provide information in narrative or tabular form, according to the following headings. Please keep your responses short and concise.

State Highlights. Summarize major annual accomplishments in the CRM program, including implementation of the National Programmatic Agreement, Native American coordination and

Attachment 1

consultation, collections management and Native America Graves Protection Repatriation Act (NAGPRA) inventories, major inventories and excavations, CRM publications and brochures, outreach efforts, etc. The States should provide detailed information (i.e., 2-3 paragraphs) on their top 4 or 5 accomplishments, along with graphics to illustrate the work completed. On the less significant work, all States should limit the information provided to short bullets.

Public Outreach. Discuss your State's efforts at promoting public education and awareness of the BLM's cultural heritage.

Cooperative Management Agreements/Challenge Cost Share Projects. Provide a tabular summary of reporting year cooperative management agreements and challenge cost share projects. Calculate both the BLM and the cooperator input (e.g., money, staff time, volunteer time, materials, etc.) Briefly describe the work accomplished (e.g., inventory, excavation, analysis, outreach) and its location (e.g., name of site or locale where work took place). Colorado should describe the Anasazi Heritage Center's accomplishments in a separate attachment.

LOOT Forms. Complete the NPS Listing of Outlaw Treachery (LOOT) forms (Attachment 2) for any archaeological looting incident.

National Register of Historic Places. Please update your State's list of National Register properties. Please review the NPS's on-line National Register information at <http://www.nr.nps.gov/nrishome.htm> to identify any properties you may have missed.

Section VI–Enforcement. Last year, for the first time, WO-240 attempted to coordinate with WO-370 (Law Enforcement) to complete Section VI-Enforcement, using data on archaeological enforcement and prosecutions found in the LAWNET automated data system. Unfortunately, the available data in LAWNET was insufficient to respond to questions in the Secretary's Report to Congress. For this reason, States will once again be required to collect data on archaeological enforcement and prosecutions from their Field Offices and compile it for their States.

The reporting unit is each State Office. Please ensure internal consistency with data provided in previous fiscal years.

A copy of the consolidated CRM Report for FY 2002 can be found on the Cultural and Fossil Resources and Tribal Consultation Intranet website at <http://web.blm.gov/internal/wo-200/wo-240/> Information on the FY 2002 CRM cost share accomplishments and BLM National Register of Historic Place listings through the end of FY 2002, also can be found at this website, along with the CRM annual report form. All of these documents can be printed.

Any questions on the report should be directed to Richard Brook at (202) 452-0326 or by e-mail at rbrook@blm.gov.

Signed by:
Marilyn W. Nickels, Ph.D.
Group Manager
Cultural Heritage, Fossil Resources
and Tribal Coordination

Authenticated by:
Barbara J. Brown
Policy & Records Group, WO-560

2 Attachments

- 1 - Cultural Resource Annual Report (10 pp)
- 2 - Listing of Outlaw Treachery (LOOT) (2 pp)

CULTURAL RESOURCE ANNUAL REPORT

FISCAL YEAR _____
REPORTING OFFICE/UNIT _____

Complete pages 1 through 10 and appropriate appendixes. Field offices/units transmit their responses to the appropriate State Office. The State Office consolidates the field responses into one State Office report. The consolidated State Office report is transmitted to the Washington Office (240). The Washington Office consolidates the State Office responses.

Unless instructed otherwise, provide the information requested as totals completed during the reporting year.

I. Inventory (8110)

A. Total number of proposed undertakings for which literature searches were performed for BLM or non-BLM lands to standards in BLM Manual Section 8110.21A.2, regardless of whether BLM or non-BLM entities performed the search.

B. Number of undertakings on BLM and non-BLM lands for which Class III field inventories were completed.

C. Number of Class I Regional Overviews performed to standards in BLM Manual Section 8110.21A.1.

D. Total acres of BLM-administered surface inventoried at the Class III level, regardless of whether BLM or non-BLM entities performed the inventories.

E. Total acres of non-BLM-administered surface (i.e., split estate; non-BLM surface in areas of "checkerboard" (mixed) land ownership pattern) inventoried at the Class III level, regardless of whether BLM or non-BLM entities performed the inventories.

F. Total number of cultural properties recorded on BLM-administered surface for which site records were completed. Include only newly reported properties (i.e., updating or otherwise modifying existing inventory records should not be reported).

G. Total number of cultural properties recorded on non-BLM administered surface for which site records were completed. Include only newly reported properties (i.e., updating or otherwise modifying existing inventory records should not be reported).

II. National Register of Historic Places (8110) (FOR REPORTING YEAR)

A. Total number of BLM "historic properties" (sites, districts, and discontiguous districts) listed in the National Register of Historic Places (NRHP) during the reporting year.

B. Total number of "contributing properties" included in II.A that were listed on the National Register during the reporting year.

C. Total number of properties that were determined eligible for the NRHP by the Keeper of the Register, through agency-SHPO concurrence, or under the National Programmatic Agreement.

1. BLM

2. Non-BLM

D. Total number of properties that were determined not eligible for the NRHP by the Keeper of the Register, through agency-SHPO concurrence, or under the National Programmatic Agreement.

1. BLM

2. Non-BLM

III. Physical and Administrative Protection (8120) (FOR REPORTING YEAR)

Provide the following information for physical and administrative measures protecting cultural resources. Note that specific properties may be counted in more than one protection measure if several measures are used. Only properties that receive direct and site-specific protection should be included.

A. Total number of cultural resources directly protected by one or more of the protection measures listed below in sections III.A.1 through 6. Report each cultural resource protected only once, even though it may be included in more than one protection category.

1. Monitoring: Number of cultural properties visited on-the-ground for the purpose of monitoring property condition, that resulted in at least minimal level of documentation (i.e., updating baseline data or existing site records).

a. Number of monitored properties in stable condition.

b. Number of monitored properties noticeably deteriorating.

2. Signing: Number of anti-looting/anti-vandalism signs installed specifically to protect cultural resources.

3. Fencing/Gating: Number of properties enclosed or otherwise specifically protected by permanent fencing/gating projects.

4. Stabilization or Restoration: Number of properties on which actions were taken to maintain them in their present condition and/or to arrest natural and human-caused deterioration.

5. Ongoing Protection Measures: Number of protection efforts or efforts directed toward maintenance or upkeep of existing protection strategies (e.g., number of damaged signs replaced, number of previously installed fences repaired, number of treatments maintained such as reapplying mud to seal adobe walls or refilling holes dug by vandals).

6. Administrative Measures: Number of cultural resources protected by administrative measures taken for the express purpose of directly benefiting cultural resources (e.g., closure to off-highway vehicles and other use restrictions, withdrawal from mineral entry, ACEC designations). Count only known sites that receive protection from the administrative measure.

IV. Avoidance, Mitigation, and/or Data Recovery (8130) (FOR REPORTING YEAR)

Provide information for all undertakings or actions involving avoidance, mitigation and/or data recovery of effects on cultural properties for the purpose of complying with Section 106 of the National Historic Preservation Act. The undertakings or actions may involve either BLM- or non-BLM-administered lands.

A. Total number of properties where potential adverse effects of actions were avoided during the reporting year regardless of the reason for the avoidance (e.g., properties avoided by project redesign).

B. Total number of completed data recovery projects for purposes of complying with Section 106. Report all data recovery efforts including recordation, surface collection and excavation conducted to mitigate effects to a cultural property threatened by destruction or disturbance. Do not include data recovery projects on unanticipated cultural properties discovered subsequent to completion of the Section 106 review process.

1. Number of cultural properties involved

C. Total number of properties that were recorded but allowed to be damaged or destroyed without further mitigation.

D. Total number of undertakings resulting in the discovery of unanticipated cultural properties subsequent to completion of the Section 106 review process.

1. Number of cultural properties involved

E. Total number of undertakings resulting in the discovery of unanticipated cultural properties that required data recovery.

1. Number of cultural properties involved

F. Total number of completed non-Section 106 data recovery projects (e.g., research projects).

1. Number of cultural properties involved

V. Cultural Resource Use Permits

A. Total number of permits in effect during the reporting year (including any that expired prior to or at the end of the year).

B. Total number of permits under which work was conducted during the reporting year.

C. Total number of permittees whose work was field-checked.

D. Total number of permit applications received.

E. Total number of ARPA notifications to Indian tribes or Alaska Native groups of proposed work (i.e., work to be done under permit, by agency or under contract that may possibly harm or destroy properties having religious or cultural importance for the tribes). Report the number of individual actions for which Indian tribes were notified, not the actual number of tribes notified.

VI. Enforcement

Provide the following totals for actions taken only during the reporting year pursuant to ARPA, the Antiquities Act, federal property laws, or other statutes protecting archaeological properties :

A. Number of incidents detected

B. Number of incidents where individual(s) were arrested

C. Number of individual(s) arrested

D. Number of cases that individual(s) were guilty or liable

E. Number of cases that individual(s) were not guilty or liable

F. Number of individual(s) convicted of a felony

G. Number of individual(s) convicted of a misdemeanor

H. Number of individual(s) convicted of a petty offense (citations)

I. Number of individual(s) found liable (civil penalty)

J. Total fines to Treasury

K. Total restitution to agency (includes civil penalties)

L. Total forfeitures

M. Total rewards

N. Cost of restoration and repair in site damage assessments

O. Value of damaged archaeological resources (for each incident use the greater of commercial value or archaeological value, but do not use both values for the same resources)

P. Amount spent on law enforcement for archaeological resource protection

VII. Public and Professional Outreach and Education (FOR REPORTING YEAR)

A. Total number of public presentations (e.g., on-site, avocational meetings, community groups, classroom, fairs, etc.)

B. Total number of people directly contacted by (or in the audience for) the above presentations

C. Total number of professional conference presentations and articles published in professional journals

D. Total number of cultural properties for which public enhancement projects were completed. (This includes on-the-ground measures which increase public awareness and appreciation for cultural properties such as interpretive signing, visitor trails, kiosks, brochures, CDs, and other media. Many of these measures may be done in conjunction with the recreation program.) List the actual cultural properties for which these actions were completed by site name or number.

E. Total number of heritage publications and products for the public (e.g., articles, web pages, pamphlets, posters, non-site specific brochures, newspaper articles, videos, other media)

VIII. Native American Consultations

A. Total number of face to face consultation meetings and, in the case of Alaska, phone contacts between BLM and representatives of governments of Federally recognized Indian tribes, including Alaska Native villages and corporations.

B. Total number of face to face consultation meetings between BLM and representatives and governments of non-Federally recognized Indian tribes.

NATIONAL PARK SERVICE
ARCHEOLOGICAL ASSISTANCE DIVISION

LISTING OF OUTLAW TREACHERY (LOOT)
Case Summary

Agency:

Region:

State:

Location:

Defendant(s):

(When indicating dates, please list by month, day, and year)

Incident (date):

Arrest (date):

Indictment:
(date):

Hearing (date):

Trial (date):

Plea - Guilty/Not Guilty:
(date):

Judgment - Guilty/Not Guilty:
(date):

Sentence:

(date):

Fine:

Forfeiture:

(indicate amount in dollars,

and/or list items):

Information Provided By:

Name: _____ **Agency/Office:**

Phone: _____ **Date Completed:**

Contact Person:

Name:

Address:

City: _____ **State:** _____ **Zip:**

Telephone Area Code:(_____) _____ : **FTS:**

Narrative Summary:

Return To: Loot Coordinator, Archeological Assistance Division, National Park Service, P.O. Box 37127, Washington, D.C. 20013-7127