

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Idaho State Office  
1387 South Vinnell Way  
Boise, Idaho 83709-1657

In Reply Refer To:  
1550 (951) P

May 24, 2004

Information Bulletin No. ID-2004-102

To: ICT/IMF

From: DSD, Support Services

Subject: Publications Distribution List for Bulk Distribution

DD: 06/08/04

Attached is Information Bulletin No. BC-2004-046 requesting updated information regarding distribution requirements for other agencies' publications for FY2005. Please note orders should be consolidated at the State Office before forwarding to NBC. You are encouraged to use the Internet to access these publications, if applicable.

Please e-mail your consolidated orders to Melinda Ritacco, Printing Specialist, ID-951, no later than June 8, 2004. If you have any questions or require assistance, please contact Melinda via email or by calling (208) 373-4018.

Signed  
Anna F. Steele

Authenticated  
Kim Wilson  
Administrative Assistant

1 Attachment  
Information Bulletin No. BC-2004-046

RECEIVED  
BLM – ISO  
5/14/04 10:21



# United States Department of the Interior

## BUREAU OF LAND MANAGEMENT

National Business Center  
Denver Federal Center, Building 50  
P.O. Box 25047  
Denver, Colorado 80225-0047

Div Action 950  
Lead 951  
Coord. with \_\_\_\_\_  
SDRF \_\_\_\_\_  
CF \_\_\_\_\_



May 14, 2004

In Reply Refer To:  
1550 (BC-651) P

EMS TRANSMISSION 05-14-2004  
Information Bulletin No. BC-2004 - 046

To: All Washington Office and Field Office Officials  
Attn: Publication Managers

From: Director, National Business Center

Subject: Publications Distribution List for Bulk Distribution DD: 6/15/04

It is time to update the Bureauwide distribution requirements for other agencies' publications for FY 2005. Using the attached form, state offices should gather the information from their field offices and submit a request for the entire state organization. Washington Office Group Managers should consolidate the needs of their teams. An Internet address is included for publications that are available electronically. Where possible, please use the Internet to access these publications; this will be a big step in helping us to reduce our publications costs.

The Bureau of Land Management's order is being submitted in anticipation that these publications will be reprinted sometime during FY 2005. Actual revision and printing schedules will be developed by the originating agency and the Government Printing Office at a later date.

In order to take advantage of the prices available through this special program, please complete and return this request to the Bureau Printing Officer (BC-651) no later than June 15, 2004.

If you have any questions or require assistance, please contact Lee Campbell at (303) 236-9422.

The FAX number for submitting your requirements is (303) 236-9470.

Signed by:  
Thomas F. Boyd  
Director, National Business Center

Authenticated by:  
Hilde Hudson  
Staff Assistant

1 Attachment  
1 - Annual Publications Survey (3 pp)

Distribution  
BC-651  
ST-150, BLM Library

**ANNUAL PUBLICATIONS SURVEY – FY 2005**  
**Order Form**

TITLE

QUANTITY

**OFFICE OF PERSONNEL MANAGEMENT**

1. Notice and Posting System \_\_\_\_\_
2. Salary Table No. 2004, Executive Branch of the Government.  
Also available at: <http://www.opm.gov/oca> \_\_\_\_\_
3. OPM Organizational Directory of Key Officials \_\_\_\_\_

**MISCELLANEOUS**

4. Directory of DCAA Offices \_\_\_\_\_
5. Federal Energy Reports \_\_\_\_\_
6. Federal Energy Guidelines, Statutes and Regulations \_\_\_\_\_
7. Federal Travel Regulations and Subsequent Changes \_\_\_\_\_
8. Commuted Rate Schedule \_\_\_\_\_
9. Federal Acquisition Circulars \_\_\_\_\_
10. General Wage Determinations Issued Under Davis-Bacon  
and related Acts \_\_\_\_\_
11. Occupational Outlook Handbook \_\_\_\_\_
12. NARA Bulletin \_\_\_\_\_

**CONGRESSIONAL**

13. Daily Congressional Record \_\_\_\_\_

**This is available on the Internet; if you wish to order a paper copy, please provide a fund code along with your quantity.**

**Please note the following publications are no longer available in paper format; however, they can be found at the websites indicated:**

Operating Manual – The Guide to Personnel Recordkeeping

<http://www.opm.gov/feddata/persdoc.html>

Operating Manual - SF-113 Summary Data Reporting System

<http://www.opm.gov/feddata/reporting.asp>

Operating Manual - The Guide to Processing Personnel Actions

<http://www.opm.gov/feddata/persdoc.html>

Operating Manual - The Federal Wage System

<http://www.opm.gov/oca/wage/>

Operating Manual - The Federal Wage System Non-Appropriated Funds

<http://www.opm.gov/oca/wage/>

Operating Manual - Qualification Standards for General Schedule Positions:

<http://www.opm.gov/qualifications/>

Classification, Compensation, and Performance Reference Library

<http://www.opm.gov/fedclass>

Digest of Significant Classification Decisions and Opinions

<http://www.opm.gov/classapp>

Handbook of Occupational Groups and Families

<http://www.opm.gov/classapp>

U.S. Code, Title 5

<http://www.gpoaccess.gov>

Federal Civilian Workforce Statistics – Employment and Trends

<http://www.opm.gov/feddata/html/empt.html>

Significant Cases

<http://www.opm.gov/lmr/sc/index.html>