

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
COLORADO STATE OFFICE
LAKEWOOD, COLORADO 80215

September 24, 2003

IN REPLY REFER TO:
5400 CO-930 (P)

EMS TRANSMISSION 09/24/2003
Instruction Memorandum No. CO-2003-045
Expires: 09/30/2004

To: All Field Officials
From: Colorado Deputy State Director, Renewable Resources and Fire
Subject: Multi-Agency Permit

Program Area: Forest and Woodland Management-Special Forest Products

Purpose: Provisions for use of new Inter-agency form FS-2400-1/BLM 5450-24, Forest Products Removal Permit and Cash Receipts for the sale of special forest products.

Policy/Action: The new permit, Form FS-2400-1/BLM 5450-24 (see attached) will be used for the sale of firewood, greenery, mushrooms, and other special forest products. This approved permit form cannot be used until Bureau of Land Management (BLM's) Timber Sale Information system (TSIS) is developed (early November 2003) to generate new permits, with specific contract numbers entered into the system. At that time, BLM form 5450-5 will no longer be used, except for the sale of mineral materials and small amounts of saw timber.

In addition, this form can be interchangeably used for selected small products sales from BLM lands and from United States Forest Service (FS) lands. This is in accordance to the BLM Field Office discretion. To do so, an Interagency Agreement (IA) must be written between the Forest Supervisor and the BLM Field/District Manager serving those office locations (see attached example). If both parties agree to jointly use permits for small forest product sales, they then must identify in the IA what products are to be included in the permits. The attached joint letter signed by the Director, BLM and the Chief, FS, provides further information and guidance on use of this permit. When issuing a permit, the money collected is entered into the agency funds who sold the permit.

Timeframe: The Office of Management and Budget approved Form expires January 31, 2005.

Budget Impact: Minimal, although government efficiency should be increased.

Background: The Service First Initiative (P.L.106-291) seeks to provide seamless, one-stop shopping to promote customer service and efficiency for customers of the BLM and the FS.

Manual/Handbook Sections Affected: Addition of a new form will be required in 5420-Preparation for Sale.

Coordination: USDA Forest Service.

Contact: Bob Schmidt, Branch Chief, Natural Resources (CO-932), at 303-239-3801.

Signed By:
Linda Anania
Deputy State Director
Resources and Fire

Authenticated by:
Kathy Lockhart
Admin Assistant

4 Attachments

- 1 – WO-IM # 2003-261
- 2 - Joint BLM/FS letter (2 pp)
- 3 - Interagency Agreement (3 pp)
- 4 - BLM-5450-24 (2 pp)