

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT**

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EMS TRANSMISSION: 09/09/2003
Information Bulletin No. AZ-2003-043

To: Field Managers

From: DSD, Business & Support Services

Subject: Deadlines for Submitting Sign Initiative Requisitions DD: 09/15/2003

The purpose of this Information Bulletin (IB) is to set the deadline of September 15, 2003 for submitting requisitions for approved signs that contain graphics.

The National Sign Center still has quite a few signs that were approved for design, production, and installation that have not been requisitioned. They want to make every effort to obligate all of their 2003 Sign Initiative funds this fiscal year.

Not all signs approved under the initiative will be manufactured by the end of the fiscal year; however, to count against this year's initiative, funds must be obligated by the end of the fiscal year. Failure to obligate the full \$1 million from the 2003 Sign Initiative could reduce the amount of funds allotted to the FY 2004 Sign Initiative. Receipt of the Form 9130-3, "Sign Requisition," will obligate the funds needed to manufacture and install signs. Please see the attached Instruction Memorandum (IM) No. BC-2003-052 for further information. Also, please see the attached e-mail from Lee Campbell regarding a change to IM No. BC-2003-052 granting an extension on graphics not yet completed.

For questions or further information, please contact Chester Gawin, State Sign Coordinator at 602.417.9438.

SIGNED BY:
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DSD, Business & Support Services

AUTHENTICATED BY:
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Attachments:
1 - IM No. BC-2003-052 (3 pp.)
2 - E-mail (1 p.)