

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT**

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Information Bulletin No. AZ-2003-031

To: All Field Offices
Attn: Information Access Centers, Freedom of Information Act (FOIA) Coordinators

From: Deputy State Director, Business & Support Services Division

Subject: New Fees for Record Searches

This Information Bulletin transmits the current fees that are to be charged for record searches and FOIA review by staff providing copies to the public. The attached chart shows the rates to be charged for requests received on or after April 11, 2003.

These cost recovery fees are based on the grade of the employee conducting the search and/or performing the FOIA review. These fees are established in 43 CFR, Part 2, and cover both FOIA requests and general record requests in the Information Access Centers. Because these fees are based on an average grade for three categories of employees (clerical, professional, and managerial), the fees change every time the pay rates change. This recent change reflects the 1 percent pay increase that recently went into affect.

If you have any questions, please contact Toni Klimek, State Records Administrator, at 602-417-9364.

Signed by: Don Beberniss,
Chief Information Officer
for Lonna M. O'Neal,
Deputy State Director

Authenticated by: Christa Moser,
clerical staff

Attachments:

1 - Search and Review Fees (1 p.)