

# Mining Claims Geographic Report

**Menu Option:** Pub MC Geo Report.

**Purpose:** This report lists all the mining claims (active, closed, or both) in a specific geographic location. This report can be retrieved for any administrative state.

The report is sorted by meridian, township, range, and section, and includes serial number, quadrant, claim name, claimant, lead file, case type, status (i.e. case disposition), location date, and last assessment year. The banner page lists the input parameters you selected: admin state, geo state, case disposition, MTR, MTRS, section, quadrant, total rows returned, and the standard disclaimer.

**Selection Criteria:** The criteria input for the report is found in the Public Mining Claims Reports menu grouping from the Reporting Application. This report allows you to search by a combination of required and optional criteria.

The required criteria include administrative state, case disposition and either Meridian/Township/Range, OR the combination of Meridian/Township/Range and multiple sections OR Meridian/Township/Range/Section OR the combination of Meridian/Township/Range/Section and quadrants.

## Procedure:

1. Select **Pub MC Geo Report** from the reporting menu.

The screenshot shows a web form titled "PUB MC GEO REPORT (LR2000 PUBLIC REPORTS)". Below the title is a blue header with the text "Please Choose Which Criteria You Would Like to Filter On". The form is divided into three main sections:

- MANDATORY CRITERIA:** This section contains two rows, each with a checked checkbox and a label: "Admin State \*1" and "Case Disposition \*3".
- MUST CHOOSE ONE AND ONLY ONE OF THE FOLLOWING CRITERIA:** This section contains five rows, each with an unchecked checkbox and a label: "Mer Twp Rng - Multiple Mer Twp Rng's \*2", "Mer Twp Rng - Single Mer Twp Rng with Multiple Sections \*2 \*sub1", "Section \*2 \*sub1", "MTRS - Multiple MTRS's \*2", and "MTRS - Single MTRS with multiple Quadrants \*2 \*sub2". Each row is separated from the next by a red dashed line with the text "OR" in the center.
- CHOOSE ANY OF THE FOLLOWING CRITERIA:** This section contains one row with an unchecked checkbox and the label "Geo State".

At the bottom of the form is a blue button labeled "Select Criteria".

2. Click to select one of the required criteria groups that are separated by the --OR-- lines.
3. Click to place a checkmark by the optional criteria you want to include in the search.
4. Click **Select Criteria** to specify search criteria values.

Return to Application Menu   Return to Report Menu   Return to Criteria Selection	
PUB MC GEO REPORT (LR2000 PUBLIC REPORTS)	
Please Set the Limits You Would Like to Filter On	
<b>MANDATORY CRITERIA</b>	
Set	Admin State
Set	Mer Twp Rng
<b>OPTIONAL CRITERIA</b>	
Set	Geo State
Set	Case Disposition
Reset	Run Report

**Note:** To change criteria selection, click Return to Criteria Selection.

**TIP:** To select multiple values for a criterion, enter each code separated by a comma in the text field or use the ALT key (for non-sequential items) or Shift key (for sequential items) and select multiple items in the list box. Click Close or click Set for another criterion to retain the search criteria.

***Identify the Required Information:***

5. Click **Set** for **Admin State** to specify the state in which to report information.  
Type the two-letter state code in the text field or select it from the list.
6. Click **Set** for **Case Disposition**.  
Enter the numeric case disposition code or select the desired case disposition(s). Select multiple by holding down the Ctrl key to select non-sequential criteria or holding down the Shift key and selecting sequential criteria.  
To search for current claims, select "Active."
7. Set the additional required criteria.
  - a. If the individual options of Mer Typ Rng or MTRS are selected as required criteria, click **Set** for **Mer Twp Rng** or **MTRS**. There are two options for entering legal land descriptions. Option 1 is the easiest method to use.

Close MTRS

MTRS Format:  
06 0010S 0980W 001

Meridian: 06 - 6TH PM

Township: 1 Fraction: Any Direction: North

Range: 1 East

Section: 1

Add to MTR List Clear Above Values

✖ ✔

08 0010N 0010E 001 (Option 2)

06 0010N 0010E 001

Select All

Remove

Run Report Reset

**Option 1 for Setting: Mer Twp Rng or MTRS.**

Click on the arrow next to meridian and select the meridian.

Click in Township and enter the township number.

Click on the arrow for Direction and select North or South

Click on Range and enter the range number.

Click on the arrow for Direction and select East or West.

Click on Section and enter the section number.

Click on the ADD To MTR List.

You can add more townships and ranges or sections by double clicking in the appropriate field, typing in the new description, and clicking on the ADD to MTR List button.

If you need to enter a 1/2 township use the fraction button next to township. If you need to select a duplicate township use the fraction button next to range to select Dup A or Dup B.

**Option 2 for Setting Mer Twp Rng or MTRS.**

Click in the field next to the green check mark and enter your description as shown below. Once you have entered the data, click on the green check mark.

**MTR** must be entered as:

2 digits for Meridian Space 5 digits for Township Space 5 digits for Range.  
For example to enter T1N, R1E in Idaho, you would enter 08 0010N 0010E.

**MTRS** must be entered as:

2 digits for Meridian Space 5 digits for Township Space 5 digits for Range Space 3 digits for section. For example to enter T1N, R1E, section 1, in Idaho, you would enter 08 0010N 0010E 001.

**ALWAYS USE UPPERCASE LETTERS AS THIS IS HOW THE DATA IS STORED. IF YOU USE LOWERCASE LETTERS, YOU WILL NOT GET ANY DATA RETURNED.**

b. If the combination of MTRS and quadrant is selected, click **Set** for **quadrant** to narrow down the reporting to one or more specific quadrants. This button is the only one where you can isolate a certain quadrant(s). However, keep in mind that if you have selected a township and/or two or more sections the quadrant selection will apply to all sections that appear in the report.

***Identify the Optional Information:***

8. Click **Set** for **Geo State** to limit the report to a smaller area within the admin state.

If an Admin State has been selected, only the geo states associated with the admin state appear in the Geo State selection box. If the Admin State has not been selected yet, all states appear in the selection box.

Enter the two-letter state code(s) in the text field or select from the list box.

***Process Report:***

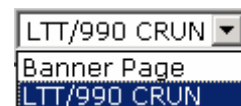
9. After selecting all criteria, click **Run Report**.

10. Click **OK** to confirm the report criteria.

If all required criteria have not been identified, a message specifies the criteria that must be set. Click OK, identify criteria values and run the report again.


When processing has completed, the report displays.

To switch between the report and banner page, select from the drop-down list on the tool bar above the report.



***Print Report:***

To print the report, the report must first be converted into a pdf. Printing from the original display of the report will just print the information displayed in the report window.

1. Click the  (pdf) icon on the tool bar.

The system converts the information to Adobe Reader format, showing an hour glass while the conversion is processing.

2. When the pdf displays, click the printer icon or select File > Print.

The following report examples used the selection criteria: Admin State= ES, Case Disposition = Active, and Mer Twp Rng = 29 0170S 0270E.

The LTT/990 CRUN appears when the report finishes processing. This is an example of the report format.

Run Time: 01:25 PM

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
MINING CLAIM GEOGRAPHIC REPORT  
LIST OF MINING CLAIMS BY SECTION

Run Date: 03/31/2005  
Page 1 of 1

**MER TWP RNG SEC  
29 0170S 0270E 008**

Serial Num	Quad	Claim Name/Number	Claimant(s)	Lead File	Case Type	Status	Loc Dt	Last Assessment
ESMC11927	NE NW SW SE	TMR II #1	TMR II MNG ASSN		384101	ACTIVE	02/22/1993	2004
ESMC11927	NE NW SW SE	TMR II #1	TMR MNG ASSN		384101	ACTIVE	02/22/1993	2004

**MER TWP RNG SEC  
29 0170S 0270E 009**

Serial Num	Quad	Claim Name/Number	Claimant(s)	Lead File	Case Type	Status	Loc Dt	Last Assessment
ESMC11927	NE NW SW SE	TMR II #1	TMR II MNG ASSN		384101	ACTIVE	02/22/1993	2004
ESMC11927	NE NW SW SE	TMR II #1	TMR MNG ASSN		384101	ACTIVE	02/22/1993	2004

**MER TWP RNG SEC  
29 0170S 0270E 016**

Serial Num	Quad	Claim Name/Number	Claimant(s)	Lead File	Case Type	Status	Loc Dt	Last Assessment
ESMC11926	NE NW SW SE	TMR I	TMR II MNG ASSN		384101	ACTIVE	02/22/1993	2004
ESMC11926	NE NW SW SE	TMR I	TMR MNG ASSN		384101	ACTIVE	02/22/1993	2004
ESMC11927	NE NW SW SE	TMR II #1	TMR II MNG ASSN		384101	ACTIVE	02/22/1993	2004
ESMC11927	NE NW SW SE	TMR II #1	TMR MNG ASSN		384101	ACTIVE	02/22/1993	2004
ESMC11930	NE NW SW SE	TMR II #2	TMR II MGN ASSN		384101	ACTIVE	02/22/1993	2004

Click on the Banner Page to display it.

This is an example of the Banner Page:

RUN TIME: 01:26 PM

DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Input Parameters for MC Geographic Report

RUN DATE: 03/31/2005

System Id = MC

Admin State = ES

Geo State =

Mer Twp Rng = 29 0170S 0270E

Section =

Mtrs =