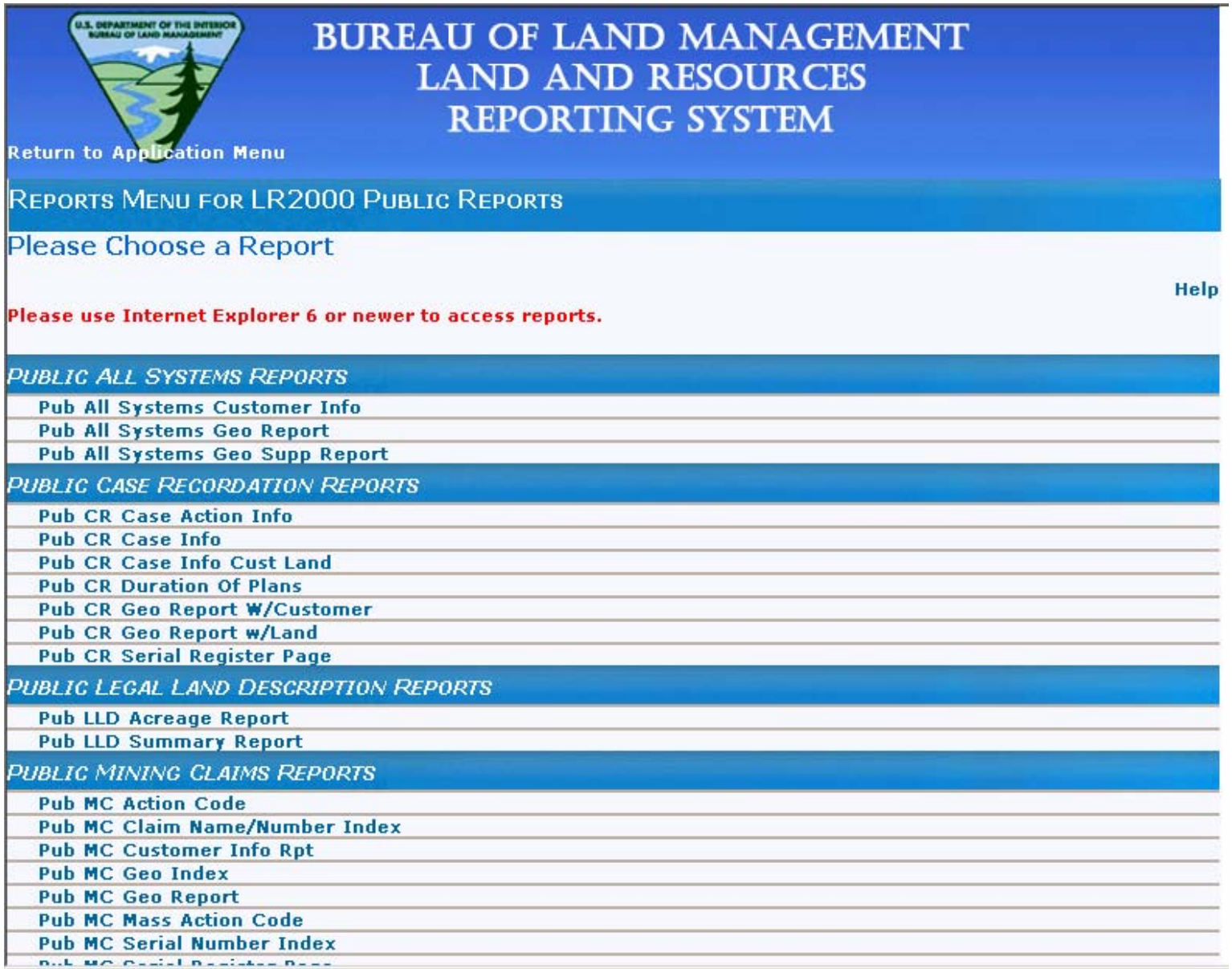
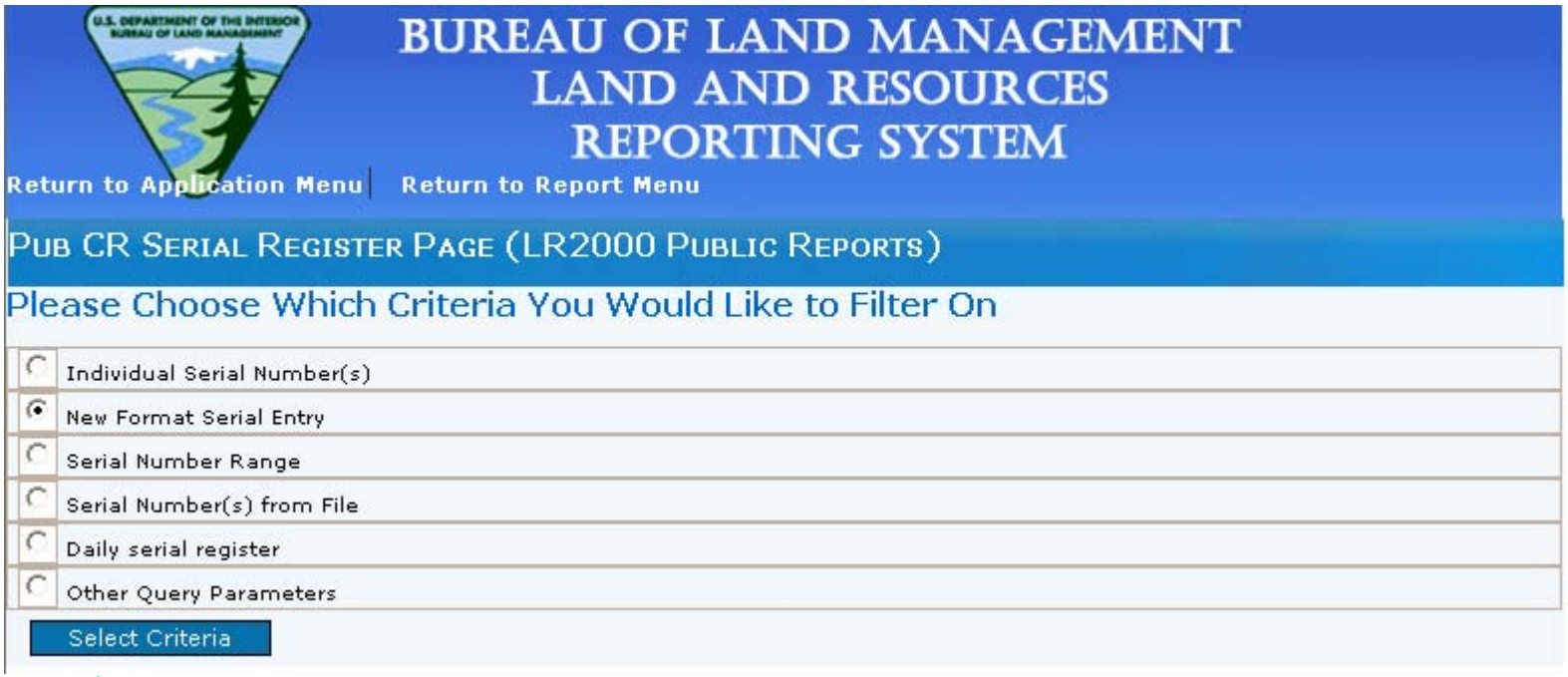



**Click on the report name to initiate report generation.**

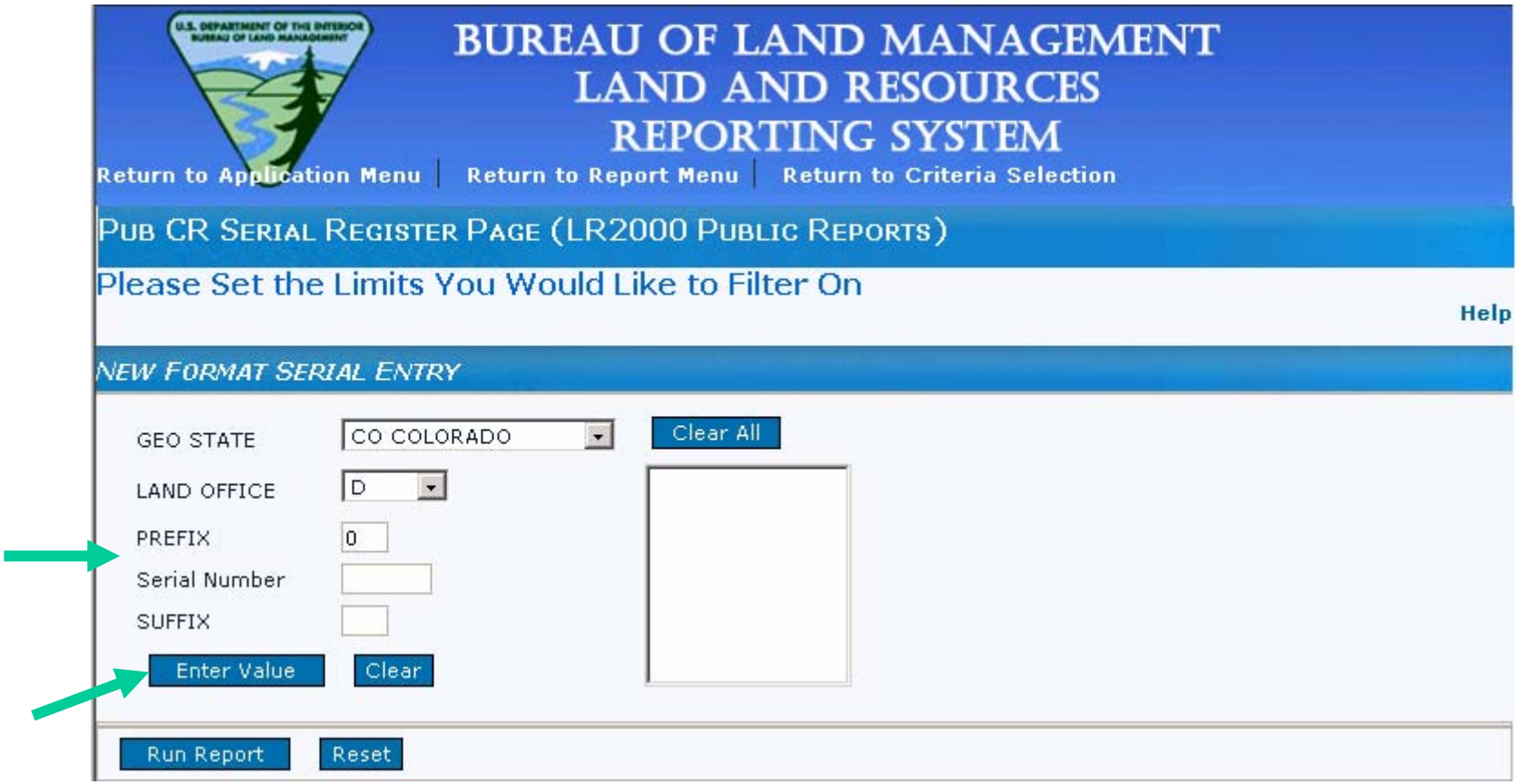
# Criteria Selection – Serial Register Page

Selection of the CR Serial Register Page – Mass option from the LR2000 Report Menu displays the criteria group selection window




**Select New Format Serial Entry then click Select Criteria**

# Report Criteria – Serial Register Page

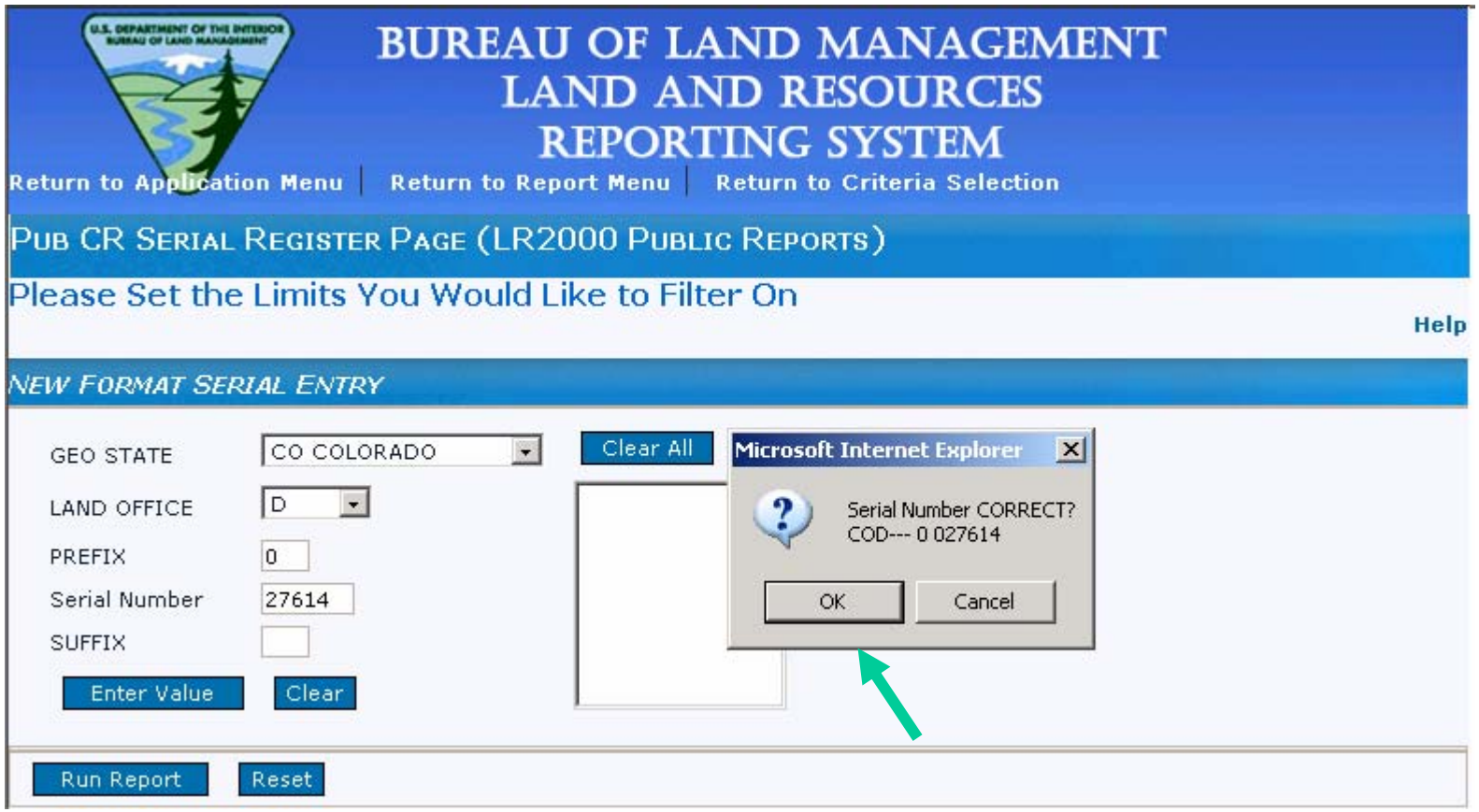



**Select the Geo State and corresponding Land Office.**

**Enter Prefix, Serial Number, and Suffix information in the appropriate fields.**

**Click on Enter Value to validate and place serial number value in selection box.**

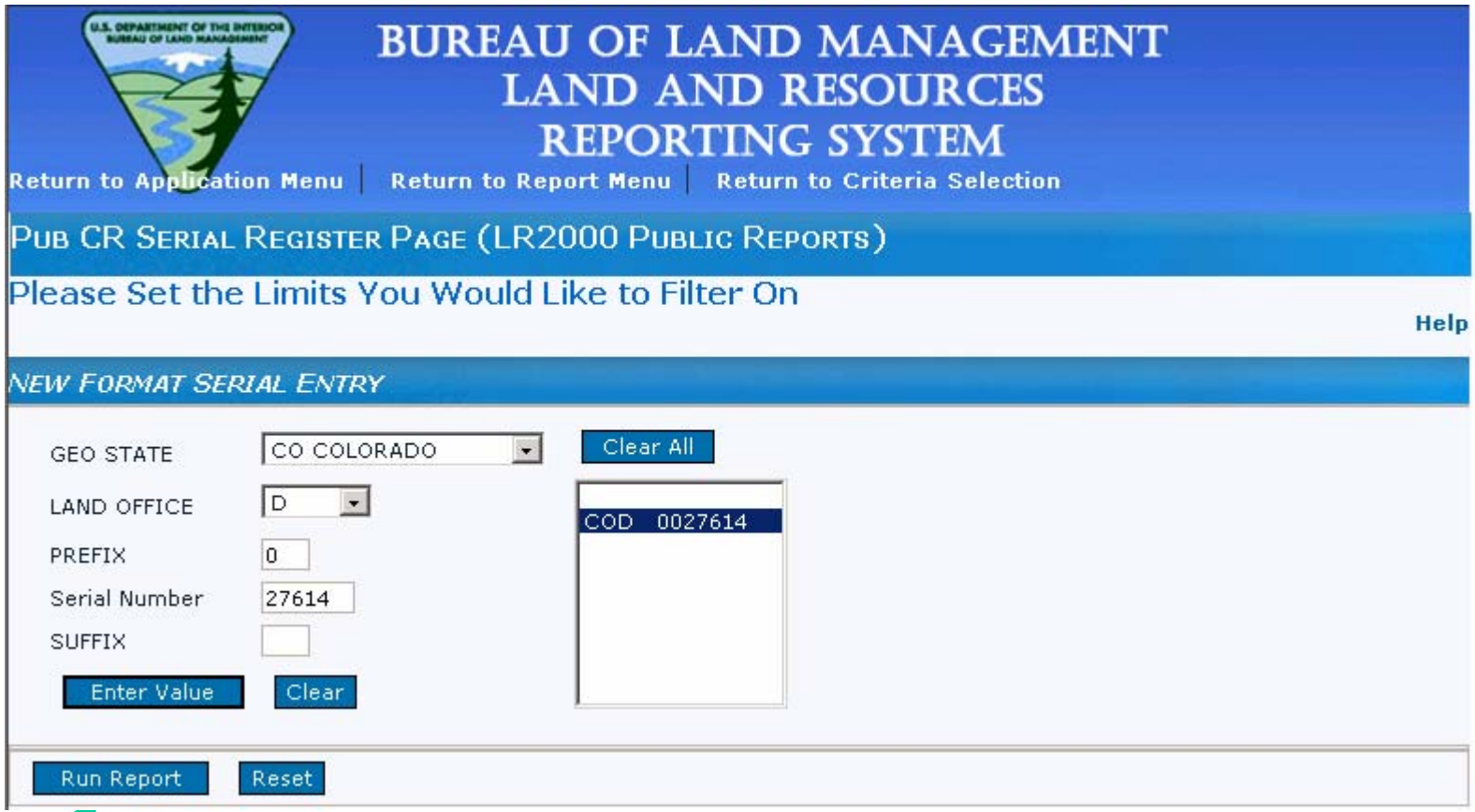
# Report Criteria – Serial Register Page




**After clicking on Enter Value, a pop up window displays to confirm Serial Number. Select 'OK' to continue.**

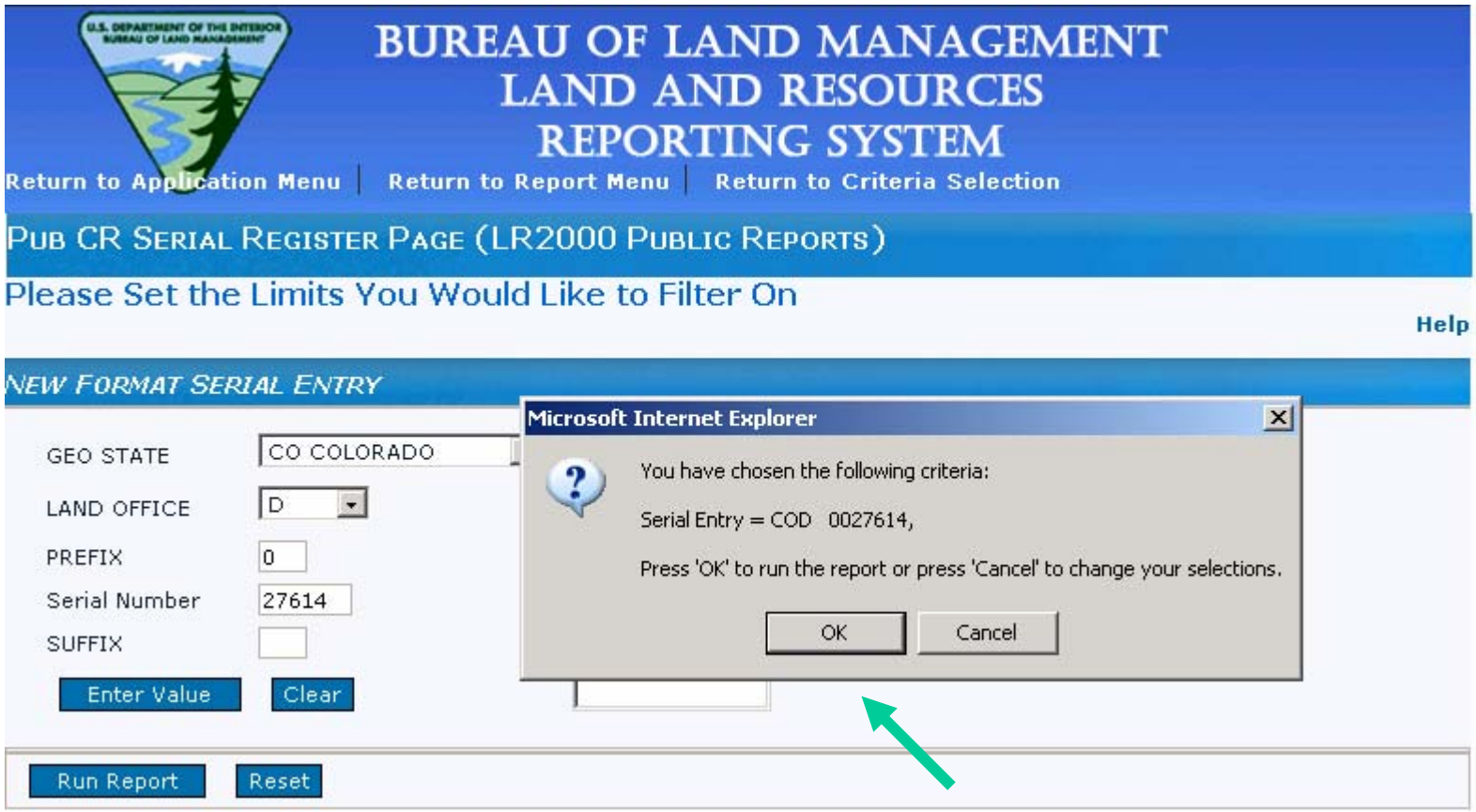
**(You can repeat these steps to enter multiple serial numbers).**

# Report Criteria – Serial Register Page




**Click Run Report.**

# Report Criteria – Serial Register Page




**A pop up window displays to confirm the selection criteria.**

**Select 'OK' to run the report or Cancel to change selection criteria.**

# Report Format – Serial Register Page

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
CASE RECORDATION
(MASS) Serial Register Page

RunDate/Time: 02/24/06 01:23 PM

Page 1 of 1

01 10-21-1976;090STAT2776;43USC1761

Case Type 281001: ROW-ROADS

Commodity 971: NON-ENERGY FACILITIES

Case Disposition: AUTHORIZED

Total Acres 9.937

Serial Number WYW--- - 147541

Serial Number: WYW--- - 147541

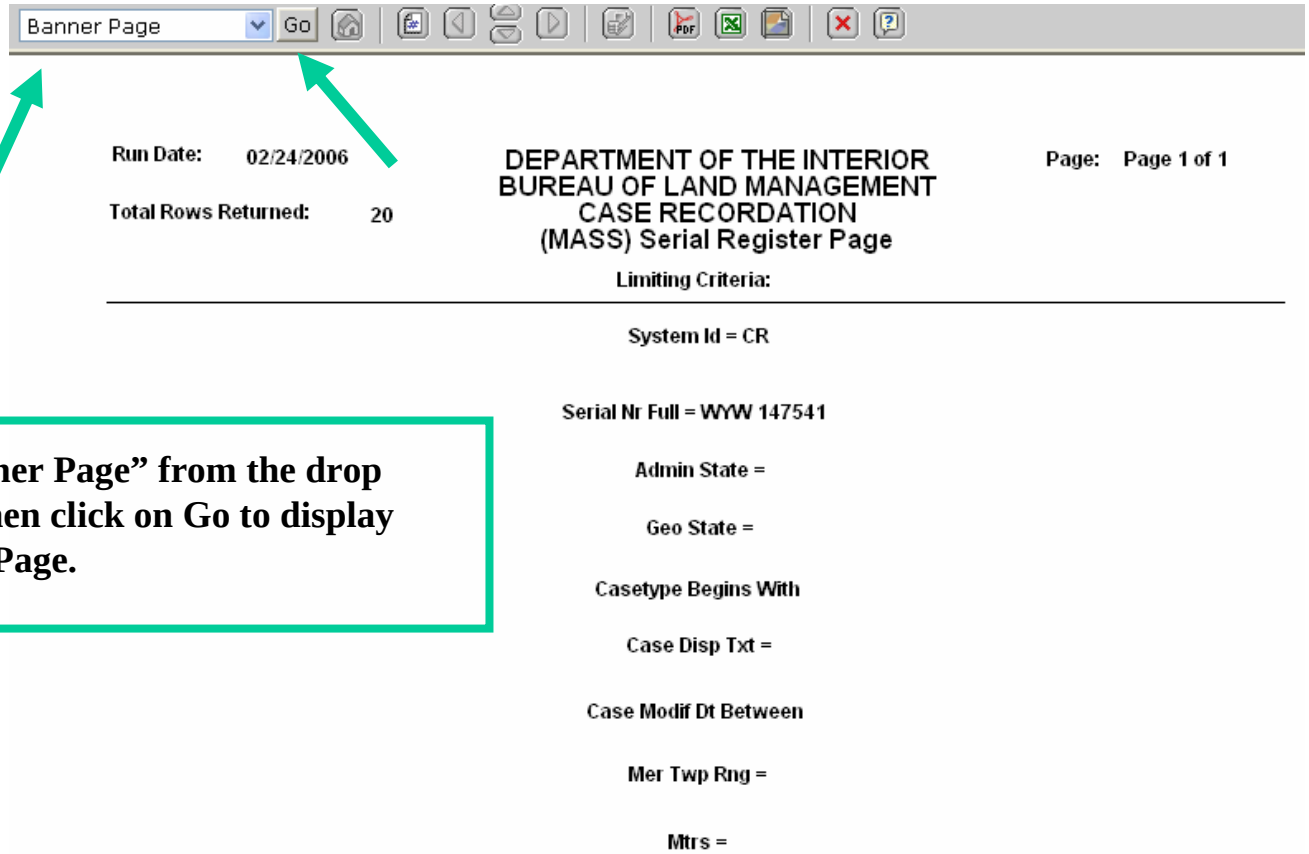
| Name & Address | | | Int Rel | % Interest |
|---|---|---|---|---|
| DEVON ENERGY PROD CO LP | 20 N BROADWAY #1500 | OKLAHOMA CITY OK 731028260 | HOLDER | 100.000000000 |

Serial Number: WYW--- - 147541

| Mer Twp Rng Sec | STyp | SNr Suff | Subdivision | District/Resource Area | County | Mgmt Agency |
|---|---|---|---|---|---|---|
| 06 0130N 0920W 004 | ALIQ | | E2W2,W2SE; | RAWLINS FIELD OFFICE | CARBON | BUREAU OF LAND MGMT |

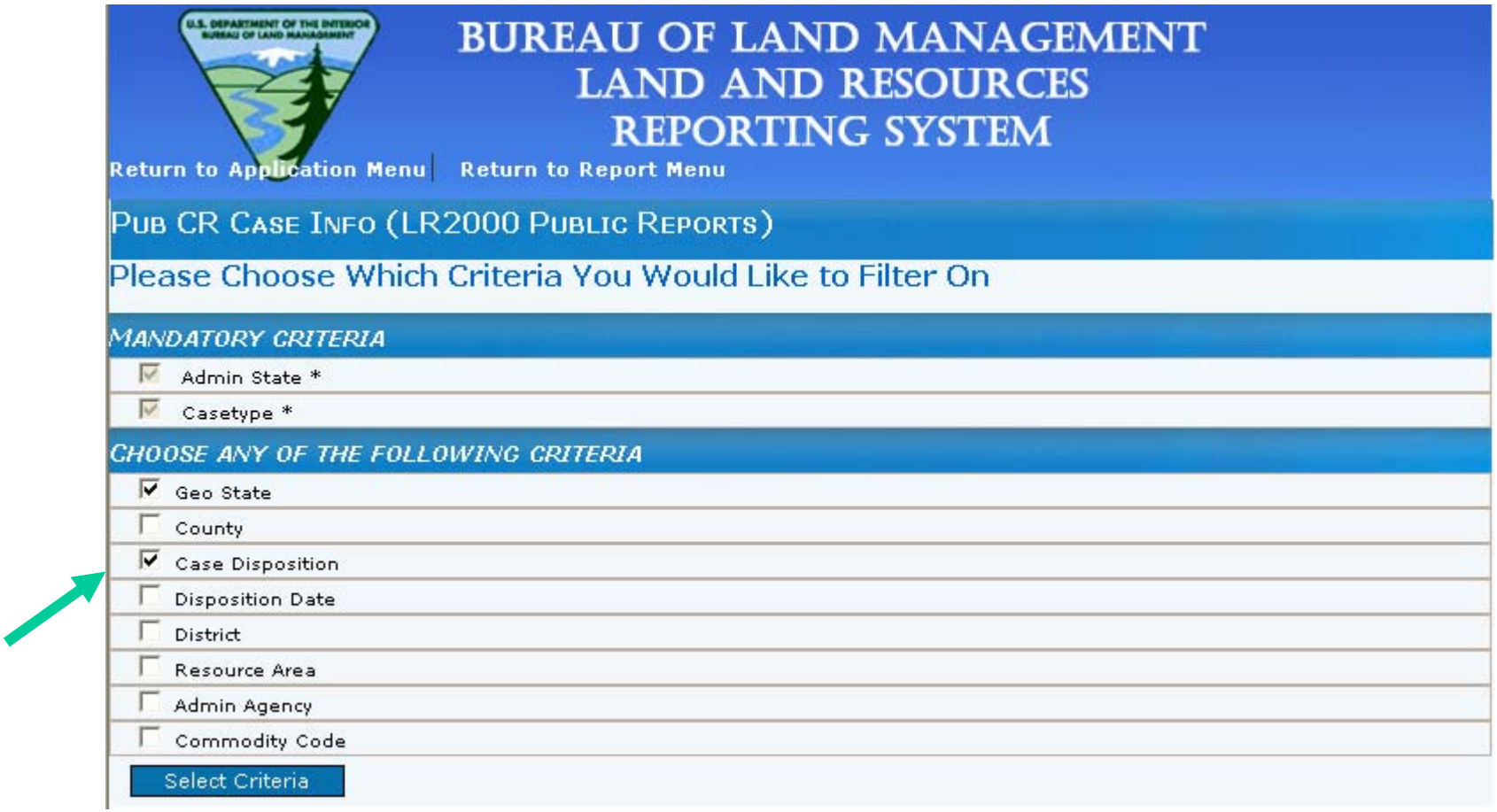
**The Serial Register page report will display.**
**You can select a different report format or the Banner Page from the drop down list.**
**Click the Go button to proceed.**

# Report Format – Banner Page



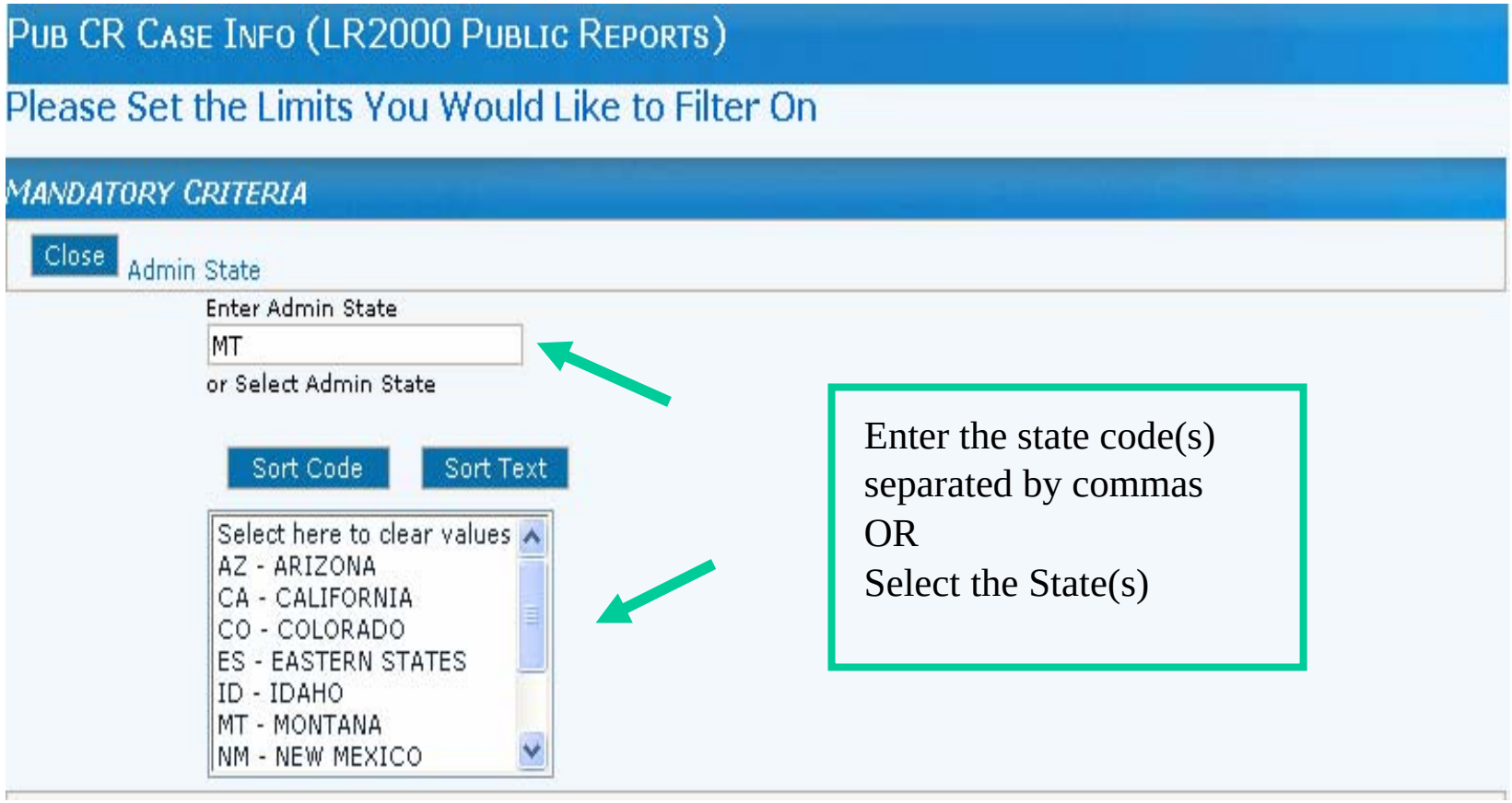

**Select "Banner Page" from the drop down list; then click on Go to display the Banner Page.**

# Criteria Selection – Case Information

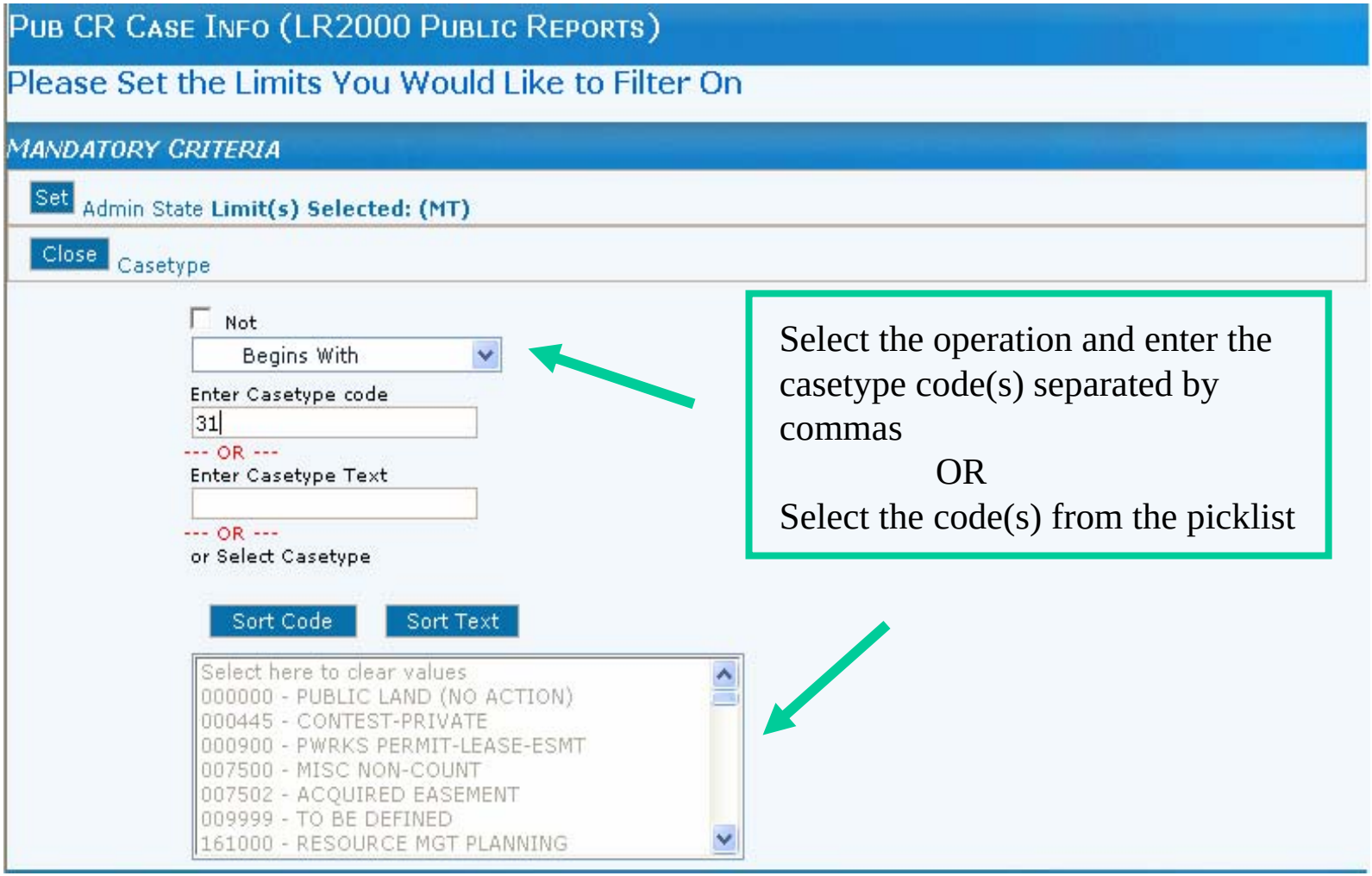



**Admin State and Casetype are required.**
**Select other criteria you would like to filter on. Geo State and Case Disposition have been selected for this report.**
**Click Select Criteria.**

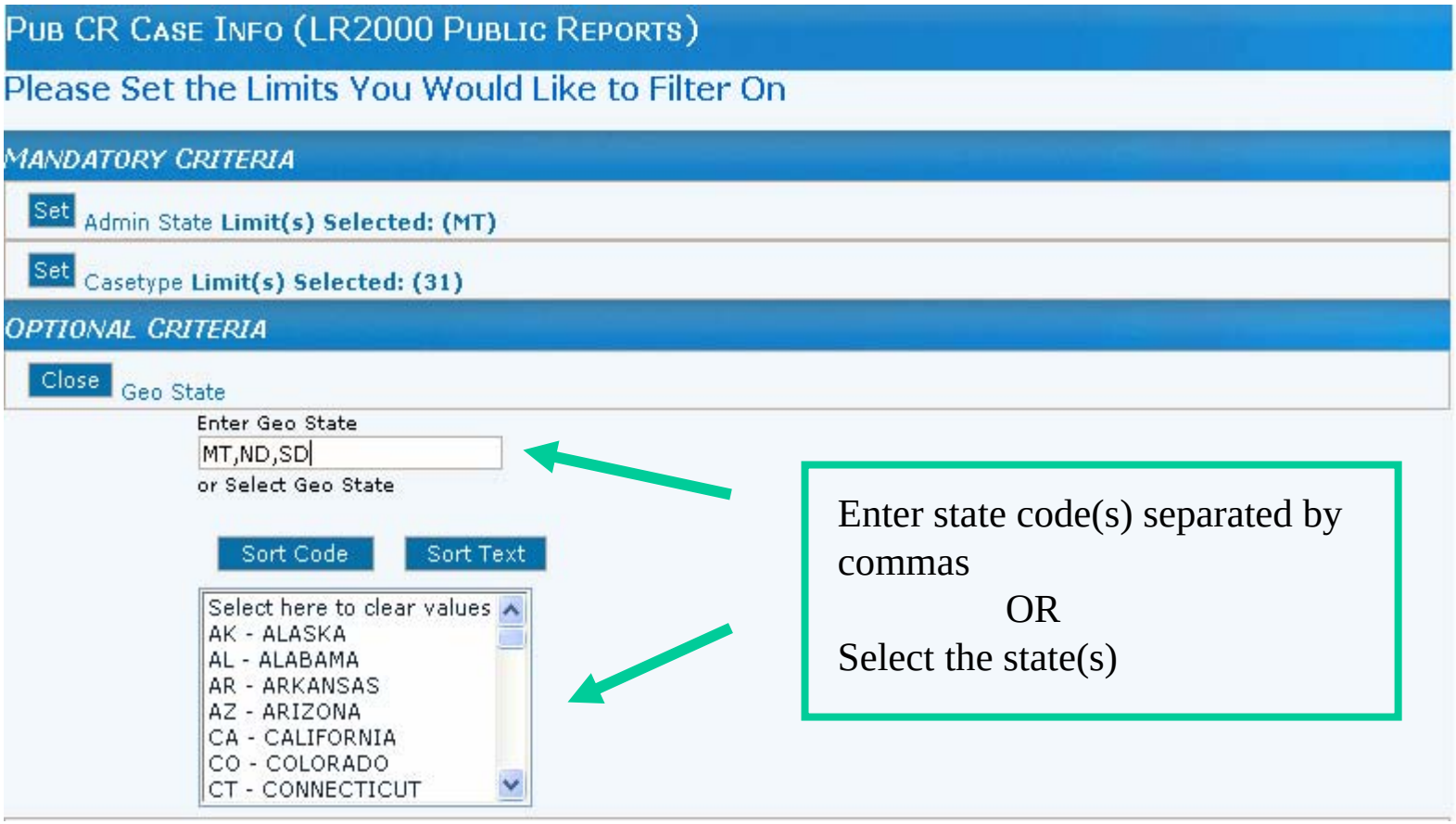
Click the Set button for the Admin State criteria.




**You can click Close or click on the Set button for the next criteria you would like to select.**

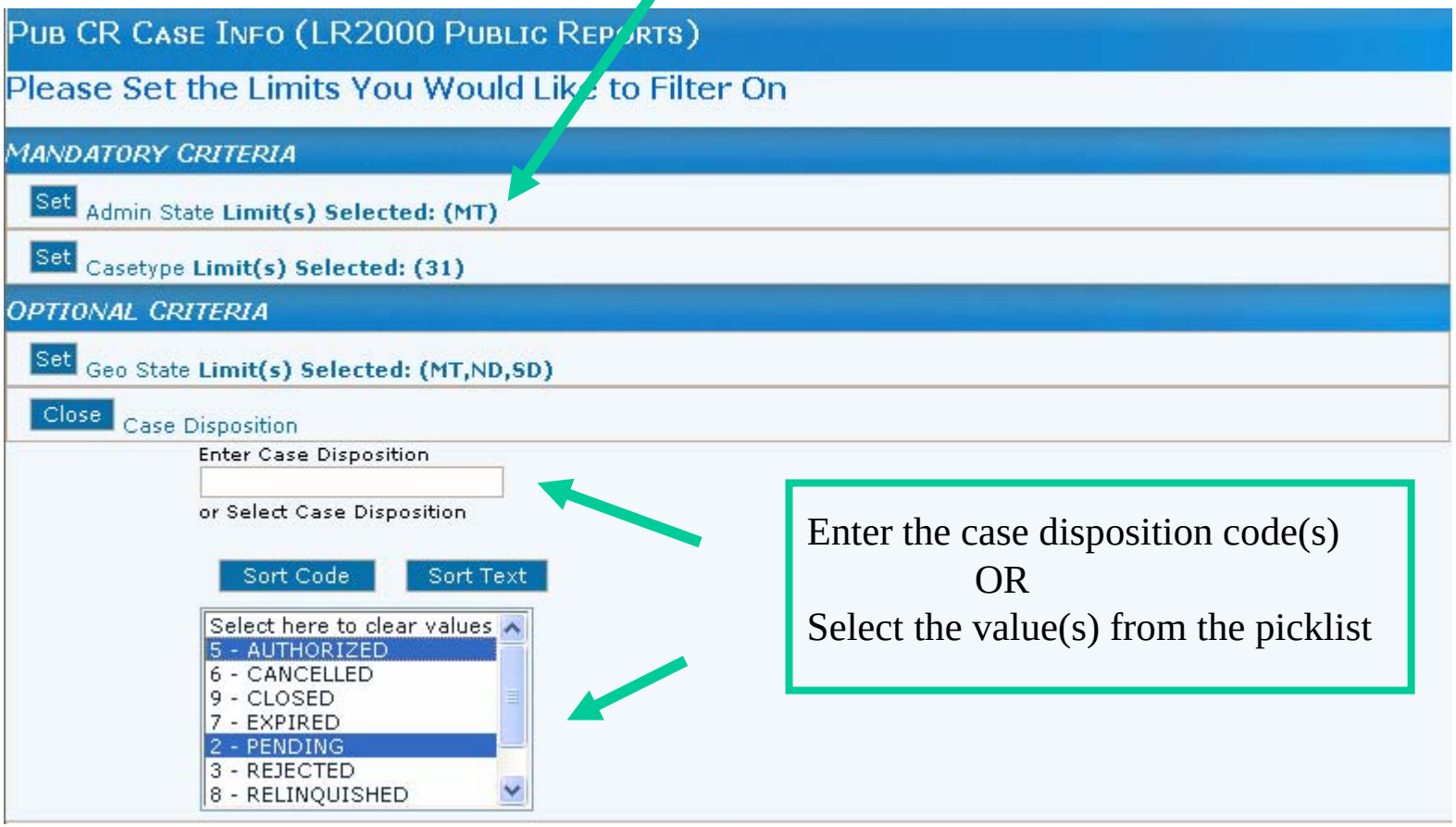



**You can click Close or click on the Set button for the next criteria you would like to select.**

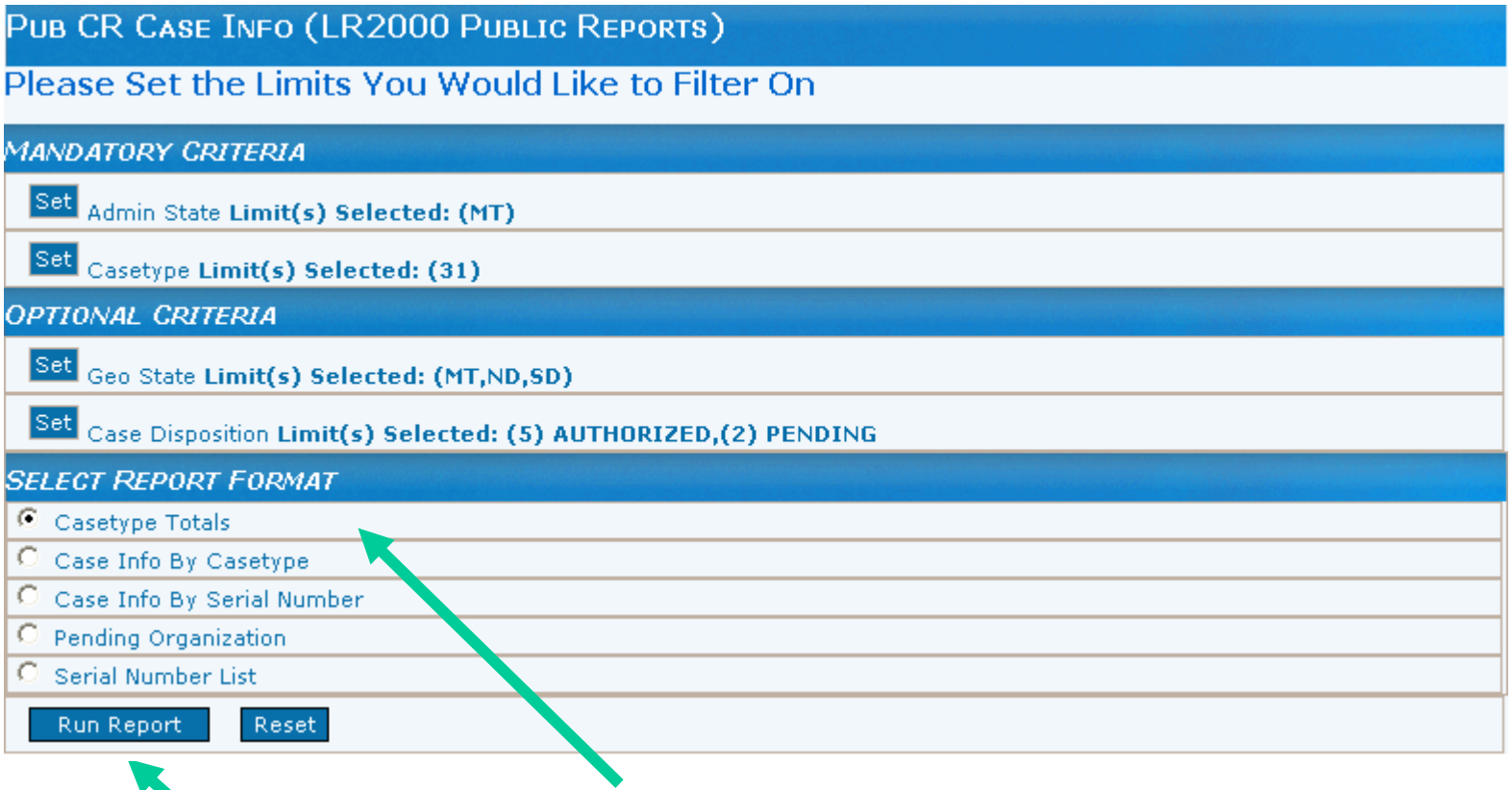



**You can click Close or click on the Set button for the next criteria you would like to select.**

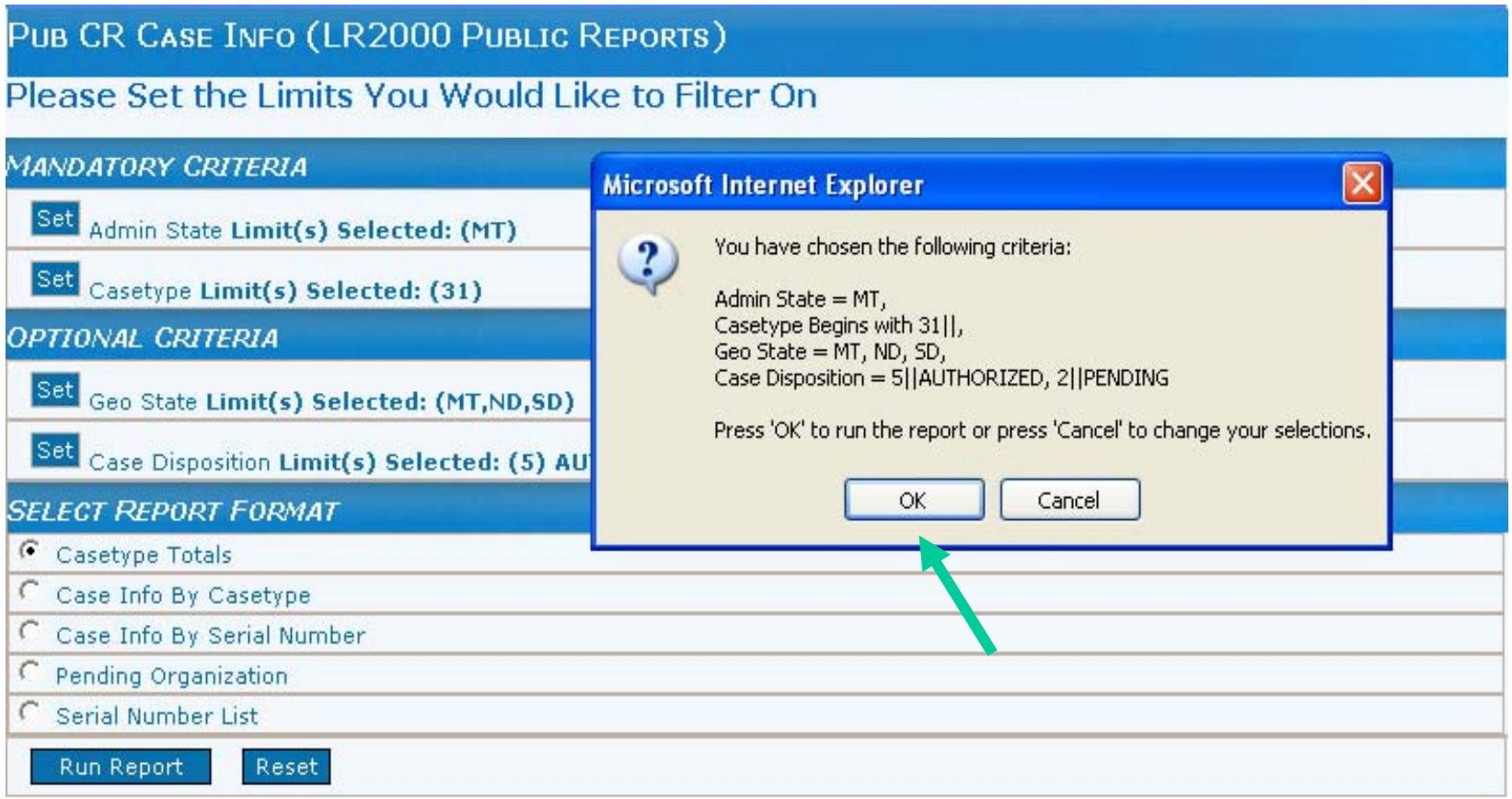
**Notice the selection criterion you have already set displays next to the Set (Limits).**




**You can click Close or click on the Set button for the next criteria you would like to select.**




**Select the initial Report Format and click Run Report**




**A pop up window displays to confirm the selection criteria.**

**Select ‘OK’ to run the report or Cancel to change your selections.**

# Report Format - Casetype Totals

DEPARTMENT OF THE INTERIOR PAGE: 1
RUN TIME: 1:33 PM BUREAU OF LAND MANAGEMENT RUN DATE: 03/03/2006
Case Info - Case Type Totals

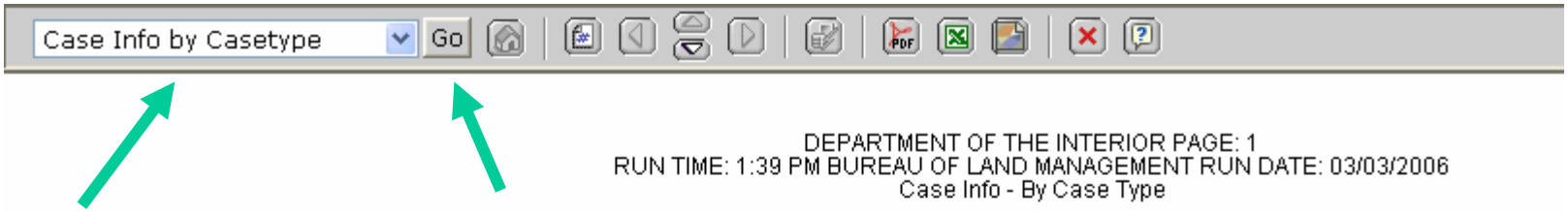
**The report displays in a new window in the format you initially set as your criteria. You may select another report format from the drop down list, then click on Go.**

**Admin State: MT**

Case Group: 31

| Casetype | Casetype Txt | Case Counter | Case Acres |
|---|---|---|---|
| 310099 | TO BE DEFINED | 808 | 706,743.809 |
| 310112 | O&G PRIVATE LEASES-ACQ | 3 | 345.350 |
| 310771 | O&G EXCHANGE LEASE - PD | 100 | 31,425.810 |
| 310781 | O&G RENEWAL LEASE - PD | 127 | 47,353.710 |
| 310911 | O&G LSE SPECIAL ACT-ROW | 13 | 742.730 |
| 311111 | O&G LSE NONCOMP PUB LAND | 1,080 | 1,502,195.588 |
| 311112 | O&G LSE NONCOMP ACQ LAND | 93 | 45,792.261 |
| 311116 | O&G LSE SP ACT FFMC | 10 | 2,232.410 |
| 311121 | O&G LSE NONCOMP PD -1987 | 829 | 1,206,543.990 |
| 311122 | O&G LSE NONCOMP ACQ-1987 | 460 | 410,359.566 |
| 311132 | O&G LSE FUT INT NC-ACQ | 5 | 1,109.970 |
| 311211 | O&G LSE SIMO PUBLIC LAND | 473 | 345,555.110 |
| 311212 | O&G LSE SIMO ACQ LAND | 201 | 187,938.741 |
| 312011 | O&G LSE COMP PUBLIC | 292 | 80,871.930 |
| 312012 | O&G LSE COMP ACQUIRED | 33 | 5,771.296 |

# Report Format – Case Info by Casetype




**Select a new report format from the drop down list, then click on Go.**

DEPARTMENT OF THE INTERIOR PAGE: 1
RUN TIME: 1:39 PM BUREAU OF LAND MANAGEMENT RUN DATE: 03/03/2006
Case Info - By Case Type

**Admin State: MT**
**Geo State: MT**
**310099 TO BE DEFINED**

| Casetype | Case Disp Txt | Serial Nr Full | | Action Cod | / Title | Action Date | Case Acres |
|---|---|---|---|---|---|---|---|
| 310099 | PENDING | MTM | 0790101F | 387 | CASE ESTABLISHED | 01/30/2003 | 160.000 |
| 310099 | PENDING | MTM | 0790101G | 387 | CASE ESTABLISHED | 02/05/2003 | 320.000 |
| 310099 | PENDING | MTM | 0790101H | 387 | CASE ESTABLISHED | 02/05/2003 | 113.460 |
| 310099 | PENDING | MTM | 0790101J | 387 | CASE ESTABLISHED | 12/23/2002 | 1.000 |
| 310099 | PENDING | MTM | 0790101K | 387 | CASE ESTABLISHED | 12/23/2002 | 1.000 |
| 310099 | PENDING | MTM | 0790101L | 387 | CASE ESTABLISHED | 12/23/2002 | 1.000 |
| 310099 | PENDING | MTM | 0790101M | 387 | CASE ESTABLISHED | 12/23/2002 | 1.000 |
| 310099 | PENDING | MTM | 0790101T | 387 | CASE ESTABLISHED | 12/19/2002 | 259.130 |
| 310099 | PENDING | MTM | 0790101U | 387 | CASE ESTABLISHED | 12/19/2002 | 33.190 |
| 310099 | PENDING | MTM | 0790102B | 387 | CASE ESTABLISHED | 04/26/2005 | 39.080 |
| 310099 | PENDING | MTM | 0790102E | 387 | CASE ESTABLISHED | 03/26/2005 | 1.000 |
| 310099 | PENDING | MTM | 0790102F | 387 | CASE ESTABLISHED | 03/26/2005 | 1.000 |
| 310099 | PENDING | MTM | 0790102G | 387 | CASE ESTABLISHED | 04/26/2005 | 720.000 |
| 310099 | PENDING | MTM | 0790102H | 387 | CASE ESTABLISHED | 04/26/2005 | 1.000 |
| 310099 | PENDING | MTM | 0790102I | 387 | CASE ESTABLISHED | 04/26/2005 | 120.000 |

# Report Format - Banner Page

Run Time: 01:47 PM

Run Date: 03/03/2006

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Input Parameters for Case Information General Report

**The report format Banner Page has been selected and is shown.**

System Id = CR

Admin State = MT

Geo State = MT, ND, SD

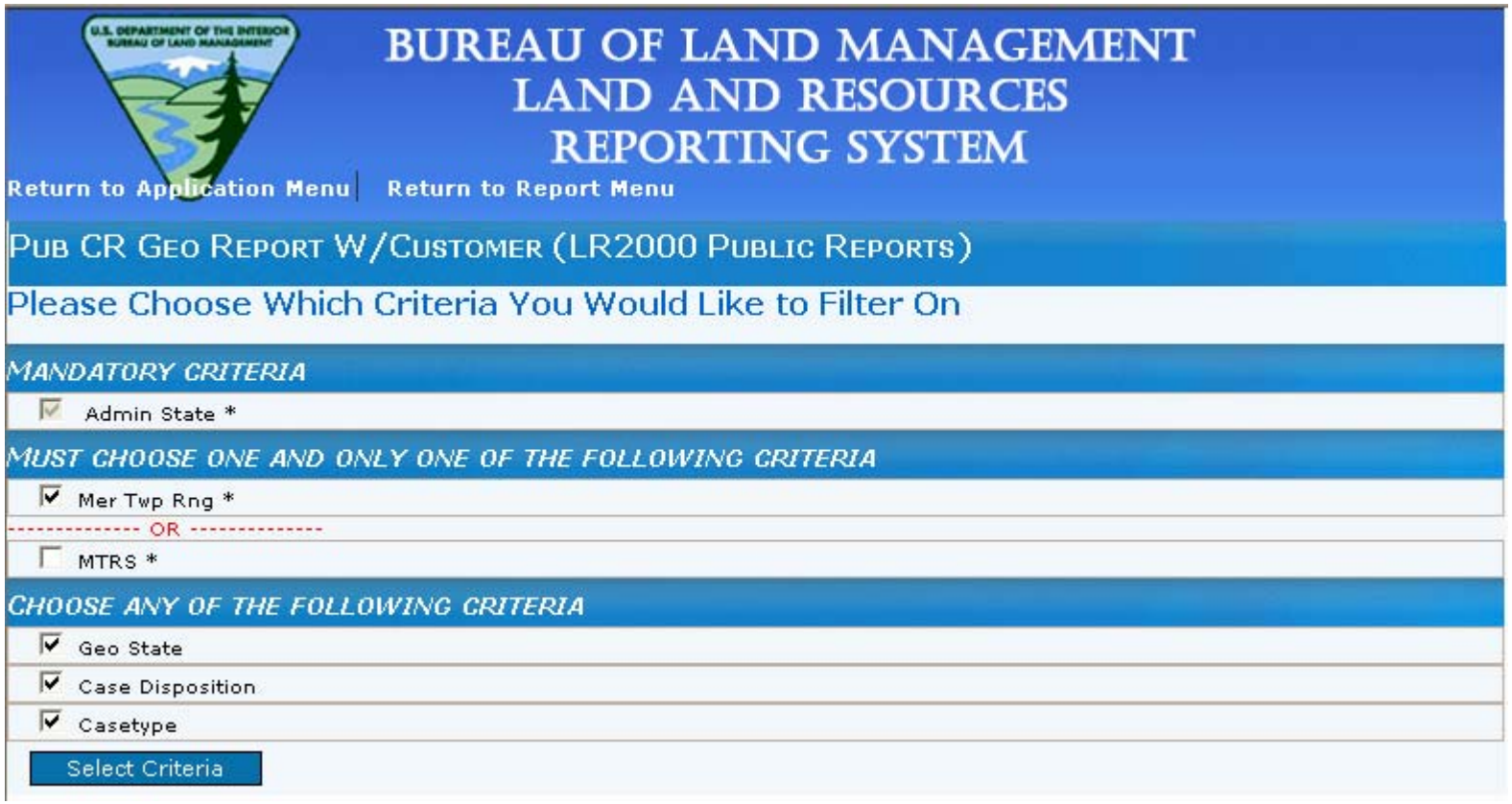
Casetype Begins With 31

Casetype Txt Begins With

Case Disp Txt = AUTHORIZED, PENDING

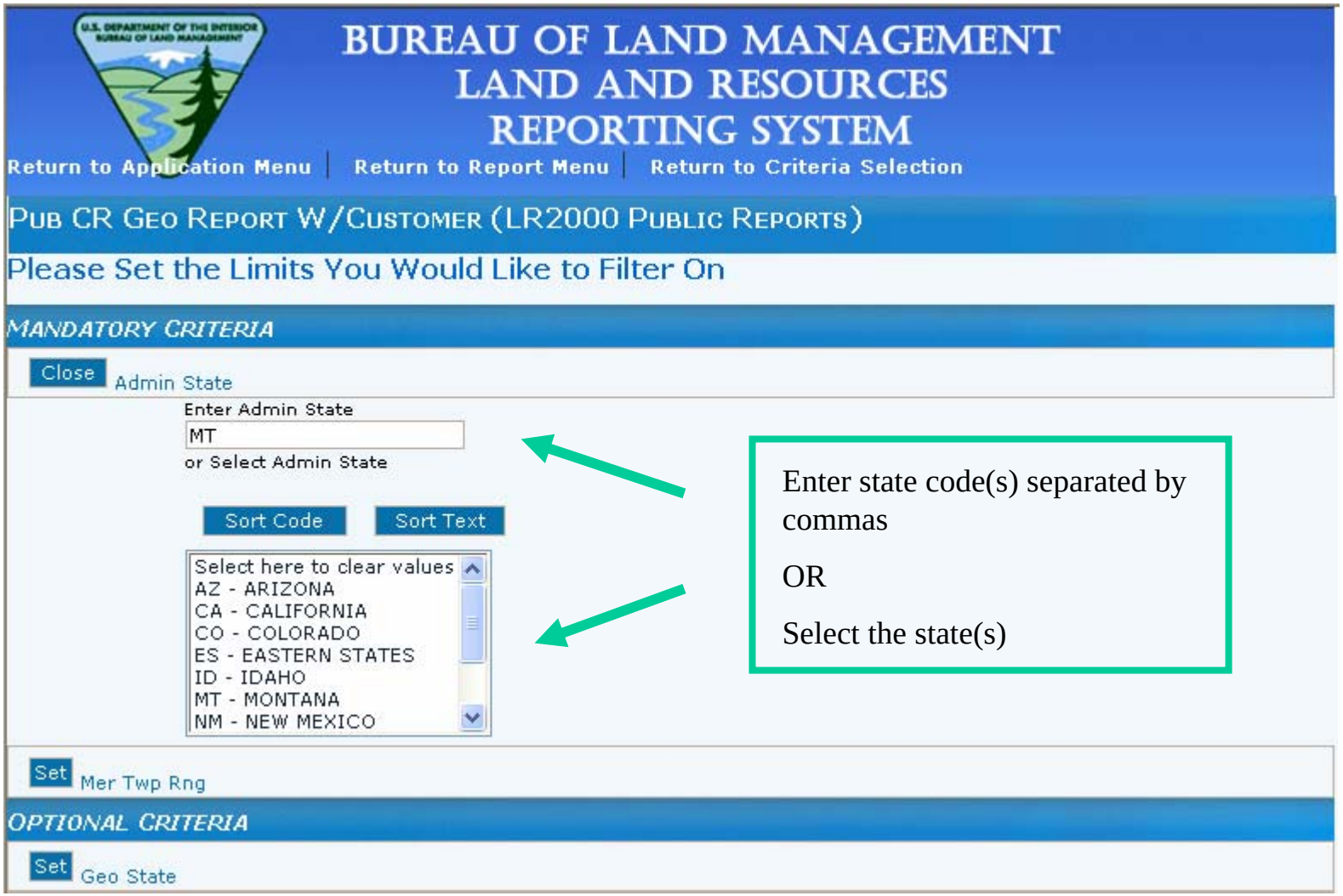
Disp Dt Between

# Criteria Selection – Geo Report w/Customer




**Admin State is required.**
**You must select either the Mer Twp Rng OR MTRS criteria.**
**Select any optional criteria.**
**Click Select Criteria button.**

Click Set for the Admin State criteria.



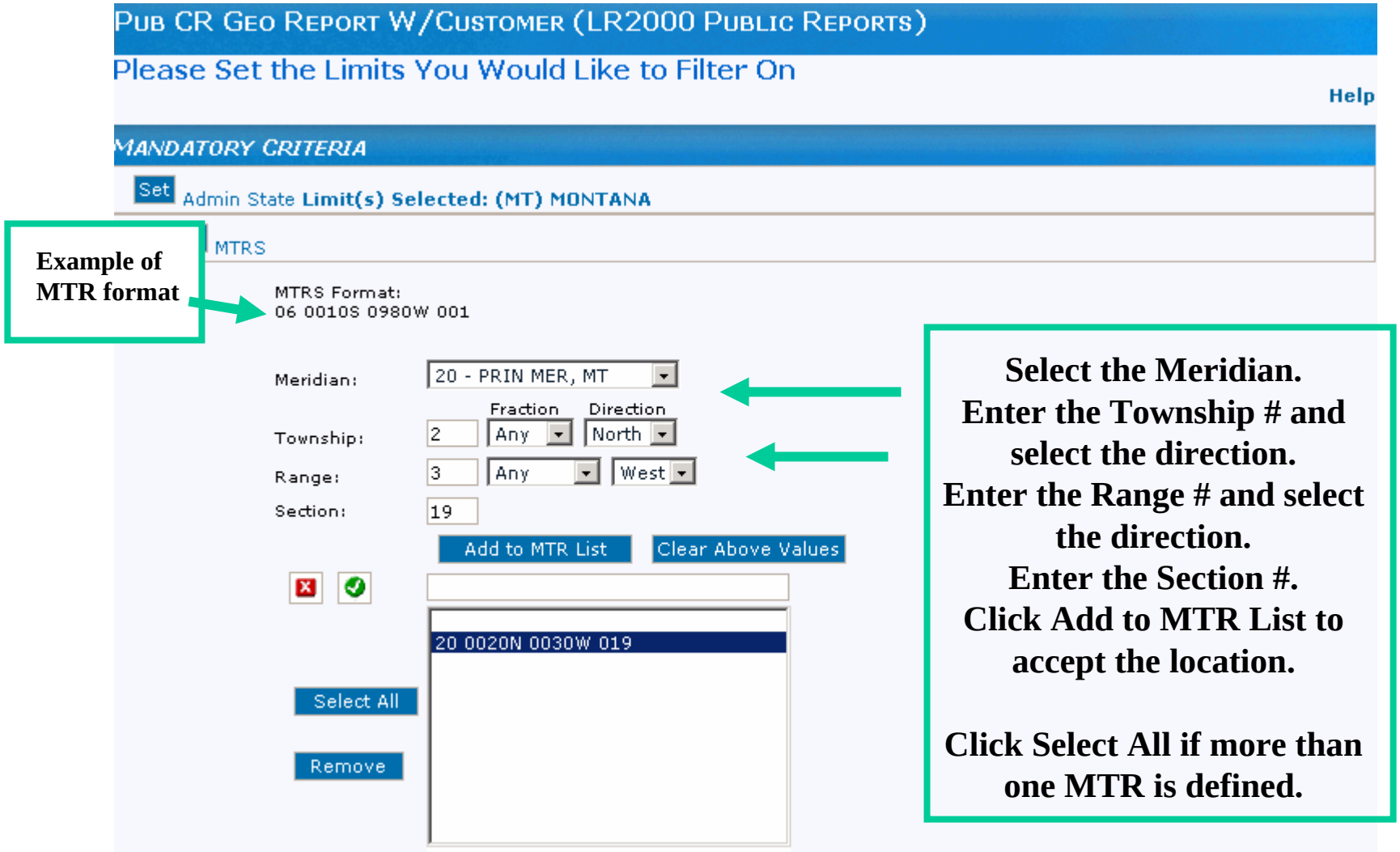

Enter state code(s) separated by commas

OR

Select the state(s)

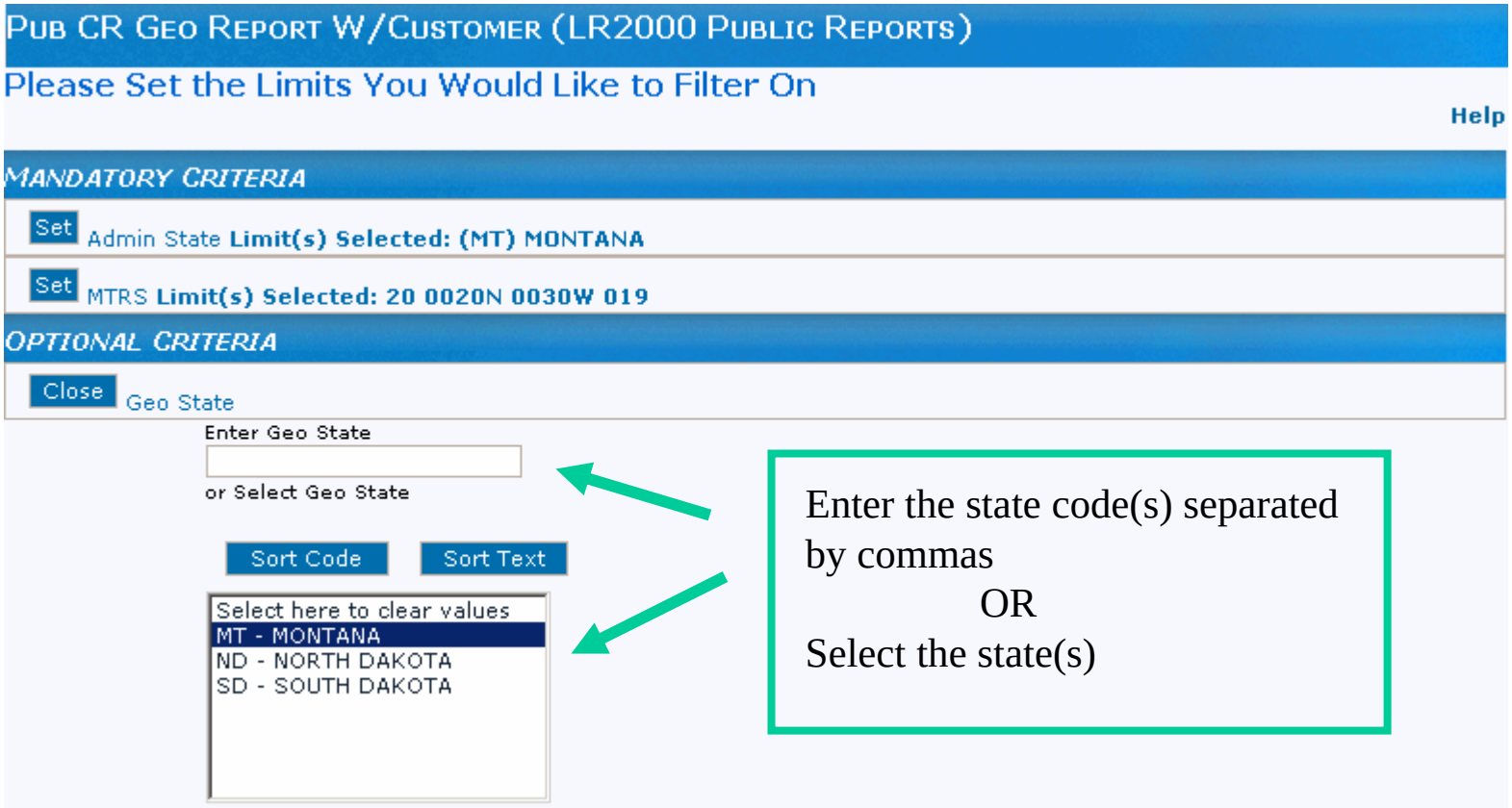
**Notice that the “look and feel” or appearance of the selection criteria are very similar!**

Click Set for the MTRS criteria.

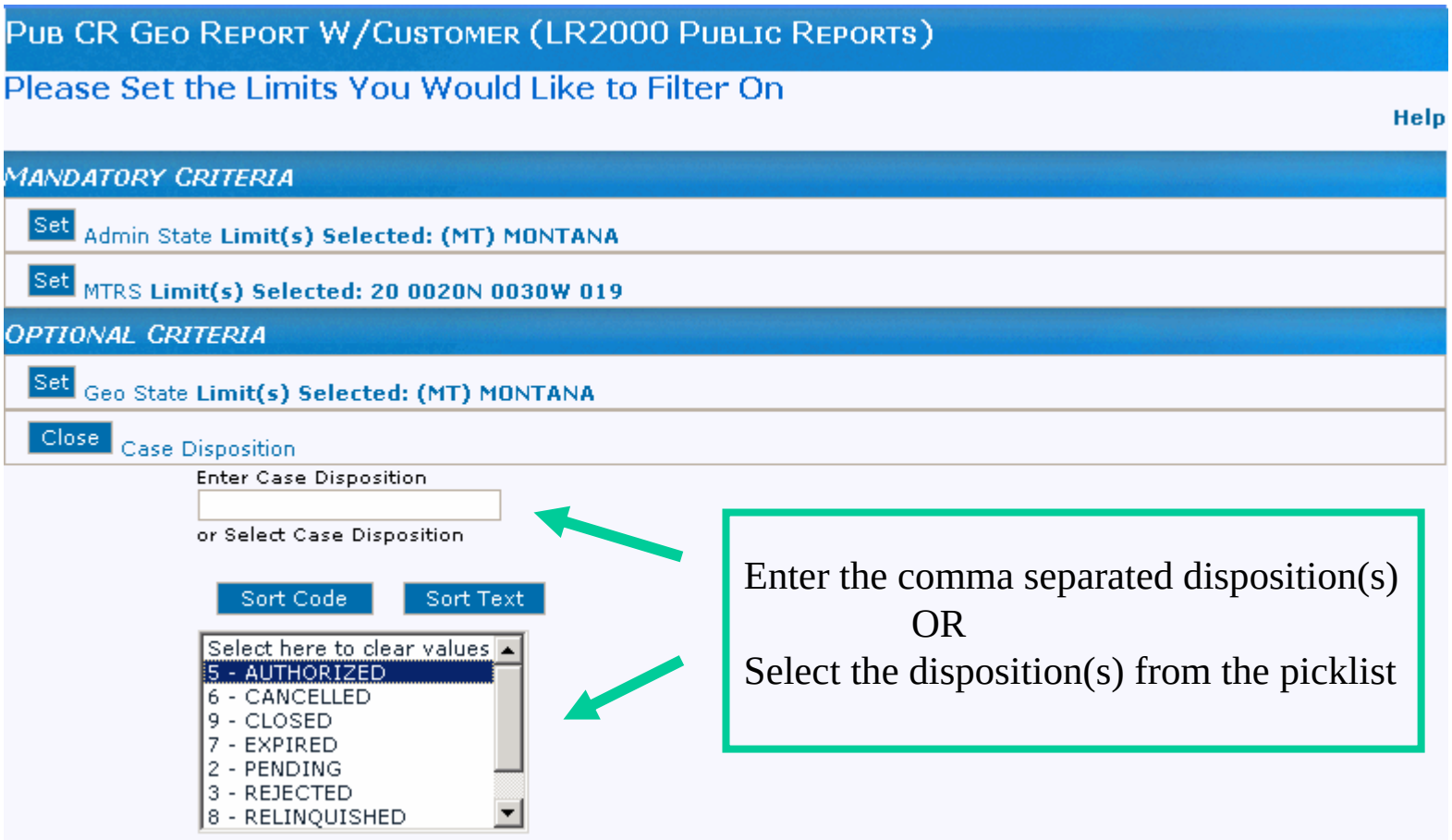



**The meridian, township, range format is very important! Please view the example provided. The example provided is for the 20th Principle Meridian; Township 20 North; Range 30 West.**

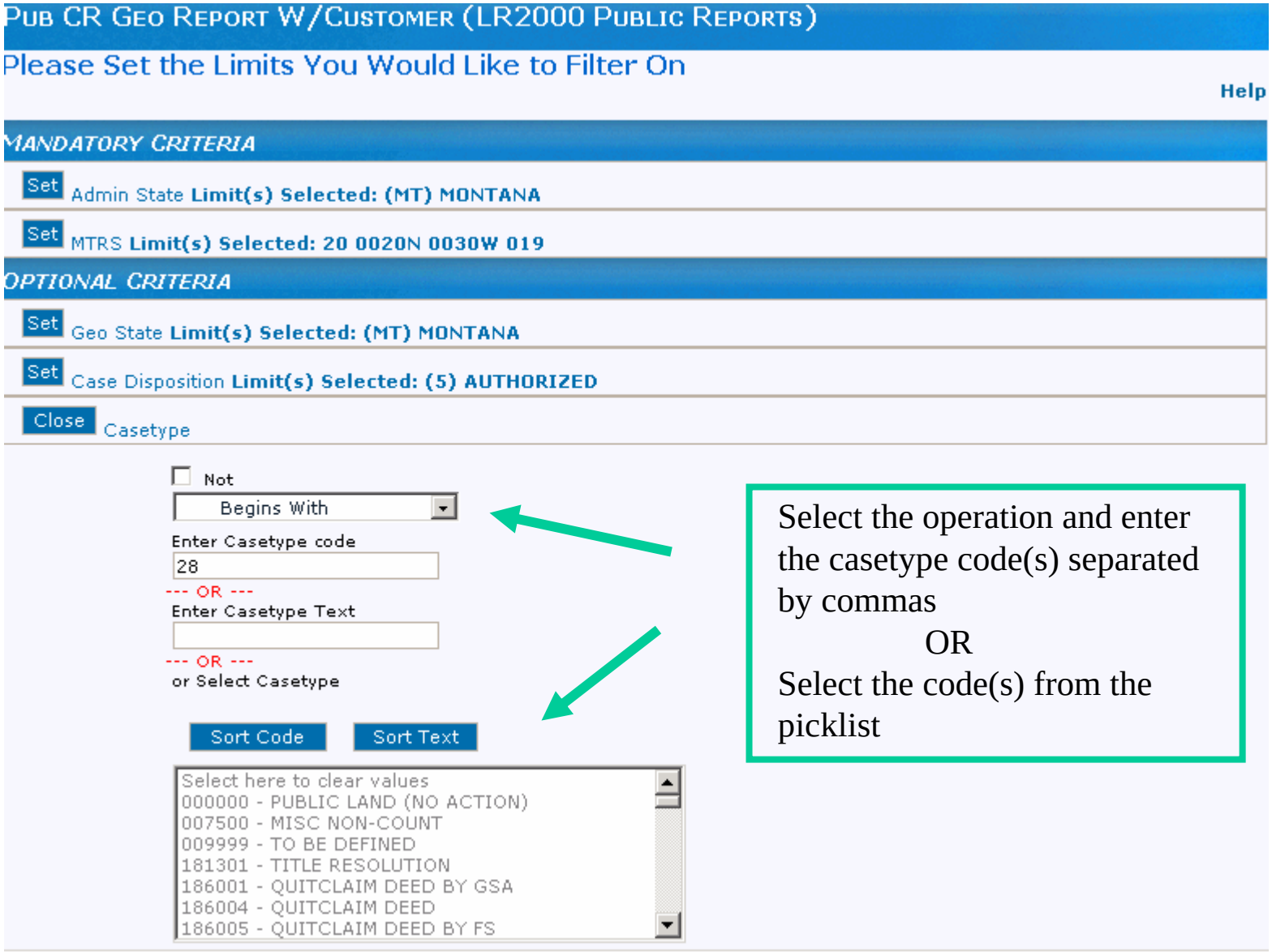
Click Set for the Geo State criteria



Click Set for the Case Disposition criteria



Click Set for the Casetype criteria

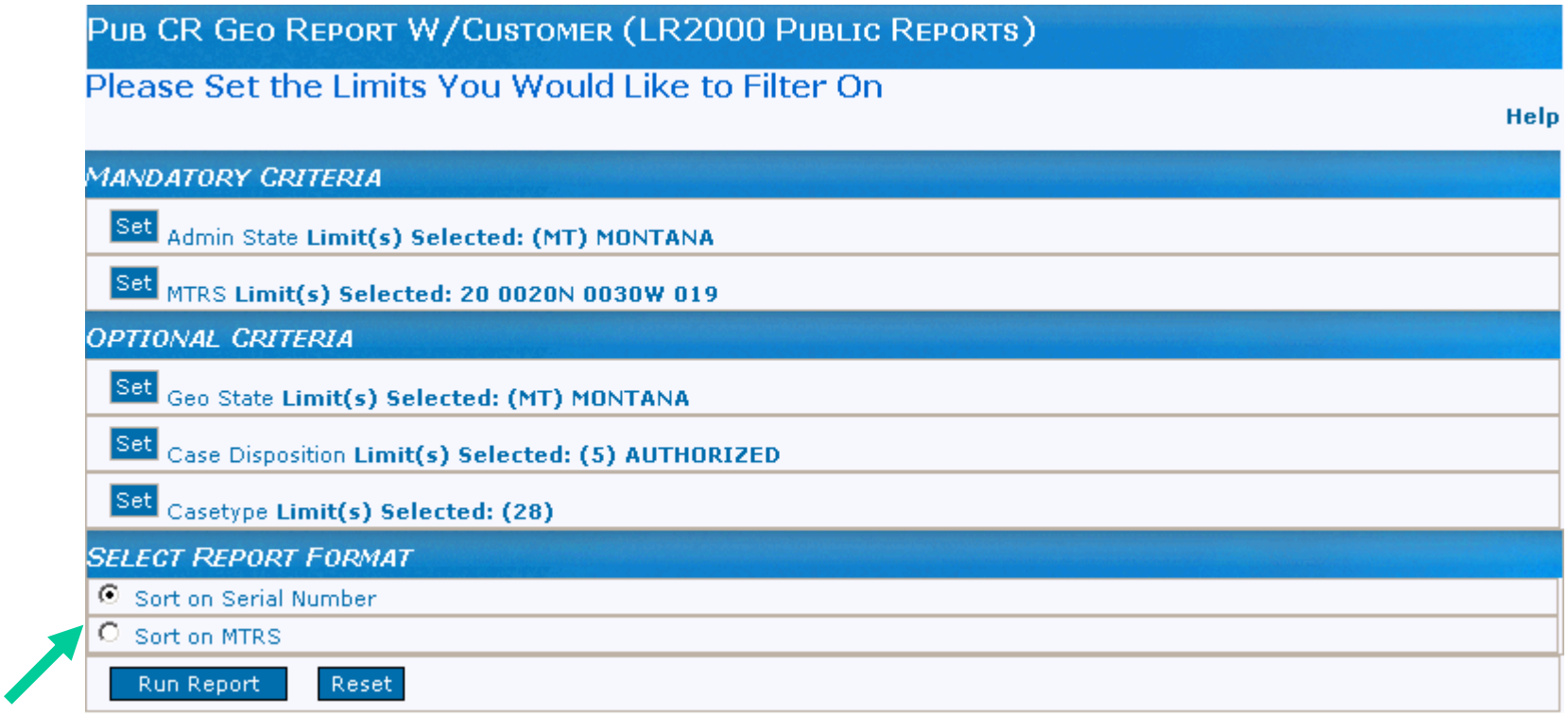



Select the operation and enter the casetype code(s) separated by commas

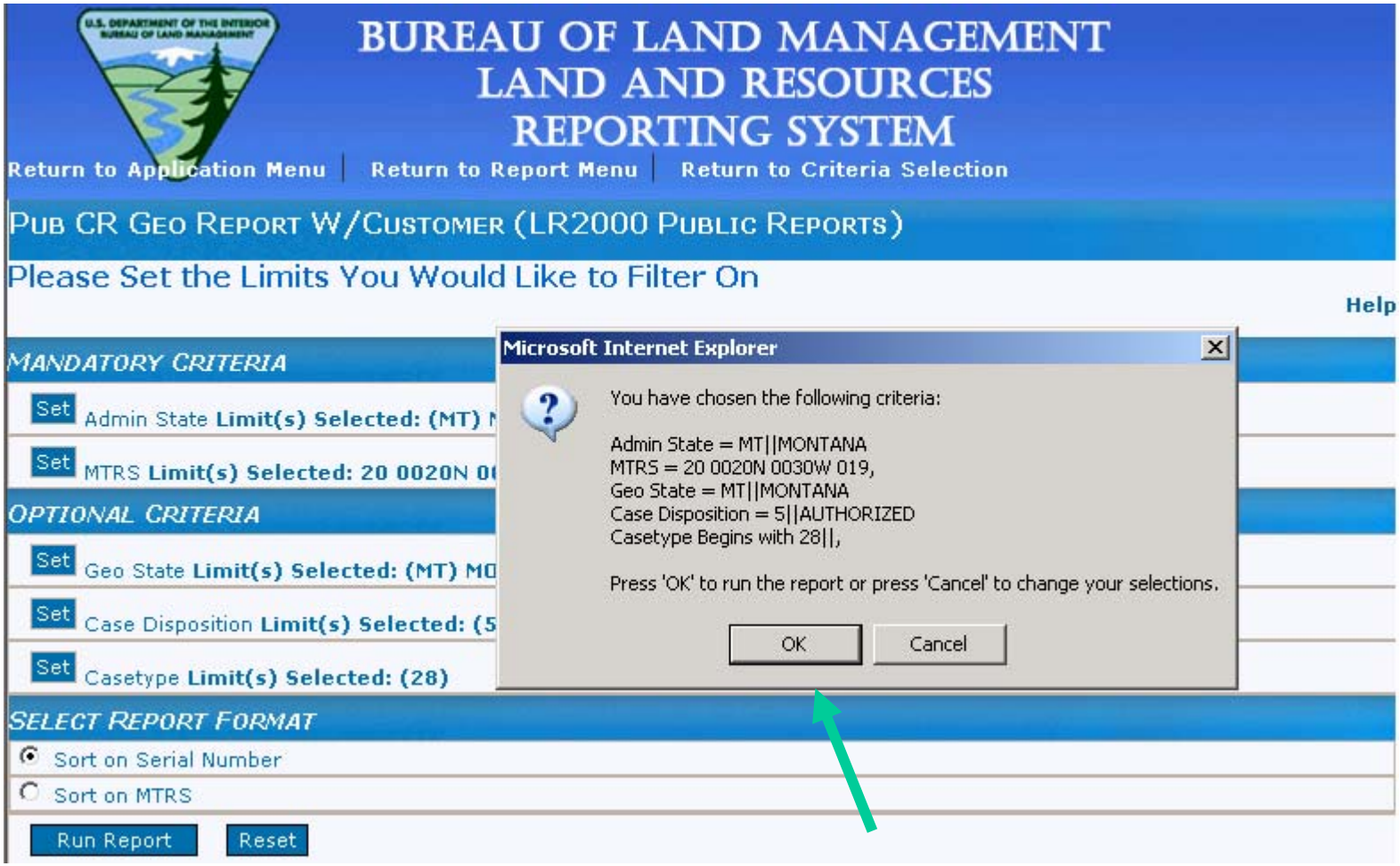
OR

Select the code(s) from the picklist

# Select Report Format




Select the Report Format Sort Order.
Click Run Report




**A pop up window displays to confirm the selection criteria.**

**Select ‘OK’ to run the report or Cancel to change your selections.**

# Report Format – Sort by Serial Number

Run Date: 09/26/2006

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Geographic Report with Customer
Sorted by Serial Number

**The report is displayed in a new window in the format you initially set as your criteria. You can select a new report format from the drop down list and click on Go.**

**Admin State:** MT

**Geo State:** MT

| Serial Number | Casetype | Disposition | Actn Code | Actn Txt | Date | Action Remarks |
|---|---|---|---|---|---|---|
| **MTM 019632** | 281008 | AUTHORIZED | 307 | ROW GRANTED-ISSUED | 09/17/1971 | |

BLM-BUTTE DO 106 NORTH PARKMONT BUTTE 59701 MT

| MER | Township | Range | Section | Typ | Sur Nr | Suff | Aliquot Part |
|---|---|---|---|---|---|---|---|
| 20 | 0020N | 0030W | 019 | ALIQ | | | NWNE,NENW,SENW; |
| 20 | 0020N | 0030W | 019 | LOTS | | | 1-4,7; |

| Serial Number | Casetype | Disposition | Actn Code | Actn Txt | Date | Action Remarks |
|---|---|---|---|---|---|---|
| **MTM 095243** | 285003 | AUTHORIZED | 307 | ROW GRANTED-ISSUED | 05/04/2006 | SEE REMARKS |

POWER ENGINEERS 1295 SOUTH EAGLE FLIGHT WAY BOISE 83709 ID
WIND HUNTER LLC PO BOX 38 GRAPEVINE 76099 TX

| MER | Township | Range | Section | Typ | Sur Nr | Suff | Aliquot Part |
|---|---|---|---|---|---|---|---|
| 20 | 0020N | 0030W | 019 | ALIQ | | | NENW,SENW,NESENW; |
| 20 | 0020N | 0030W | 019 | ALIQ | | | W2SW,W2E2SW,SWNW,NWNW; |

# Report Format – Sort by MTR

Sort MTR Go

Run Date: 09/26/2006

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Geographic Report with Customer
Sorted by Meridian Township Range

**Admin State:** MT
**Geo State:** MT

**The report is now displayed in the MTR order.**

**Mer/Twp/Rng: 20 0020N 0030W**

| Serial Number | Casetype | Disposition | Actn Code | Actn Txt | Date | Actn Remark |
|---|---|---|---|---|---|---|
| MTM 019632 | 281008 | AUTHORIZED | 307 | ROW GRANTED-ISSUED | 09/17/1971 | |
| BLM-BUTTE DO | | 106 NORTH PARKMONT | | BUTTE | MT | 59701 |

| Section | TYP | Sur Nr | Sur Suffix | Aliquot Part |
|---|---|---|---|---|
| 019 | ALIQ | | | NWNE,NENW,SENW; |
| 019 | LOTS | | | 1-4,7; |

| Serial Number | Casetype | Disposition | Actn Code | Actn Txt | Date | Actn Remark |
|---|---|---|---|---|---|---|
| MTM 095243 | 285003 | AUTHORIZED | 307 | ROW GRANTED-ISSUED | 05/04/2006 | SEE REMARKS |
| POWER ENGINEERS | | 1295 SOUTH EAGLE FLIGHT WAY | | BOISE | ID | 83709 |
| WIND HUNTER LLC | | PO BOX 38 | | GRAPEVINE | TX | 76099 |

| Section | TYP | Sur Nr | Sur Suffix | Aliquot Part |
|---|---|---|---|---|
| 019 | ALIQ | | | NENW,SENW,NESENW; |
| 019 | ALIQ | | | W2SW,W2E2SW,SWNW,NWNW; |

# Report Format – Banner Page

Banner Page Go

Run Time: 10:21 AM

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Input Parameters for Geographic Report with Customer

System Id = CR

Admin State = MT

Geo State = MT

Casetype Begins With 28

Casetype Txt Begins With

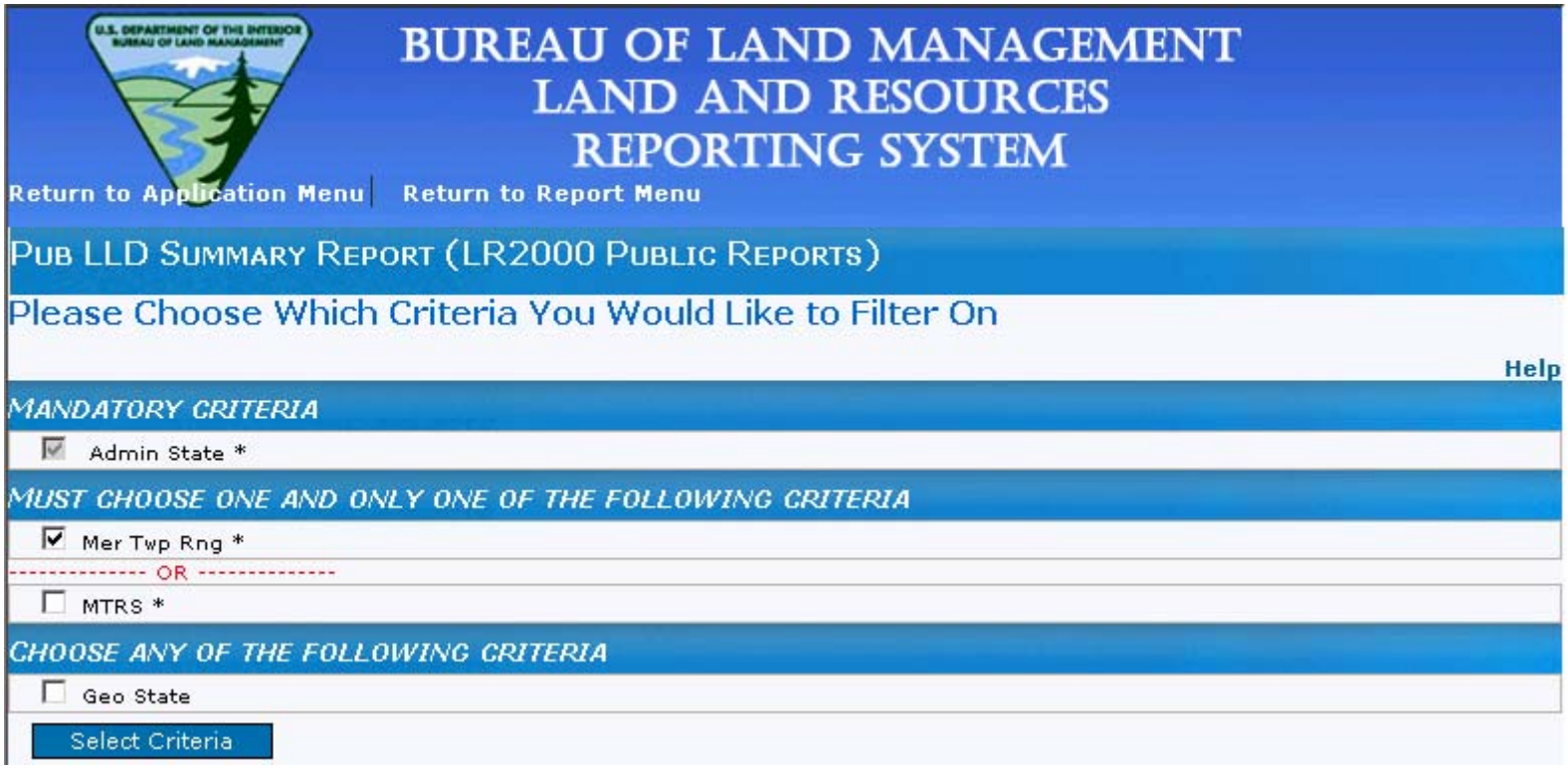
Case Disp Txt = AUTHORIZED

Mtrs = 20 0020N 0030W 019

Mer Twp Rng =

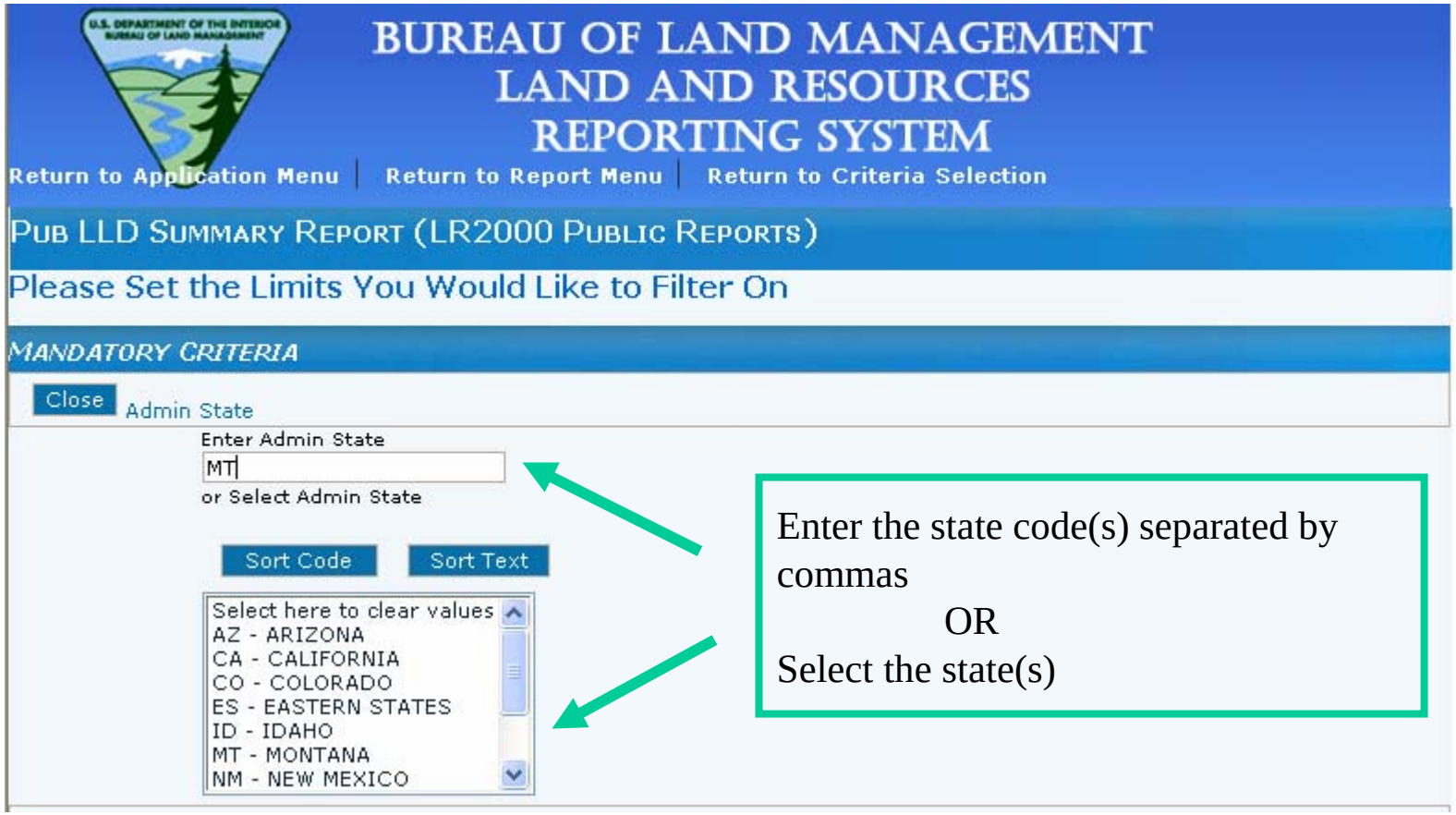
**The Banner Page display.**

# Criteria Selection – LLD Summary Report




**Admin State is required.**
**Select the Mer Twp Rng *OR* the MTRS criteria. This is a required selection.**
**Click Select Criteria.**

Click Set for the Admin State criterion

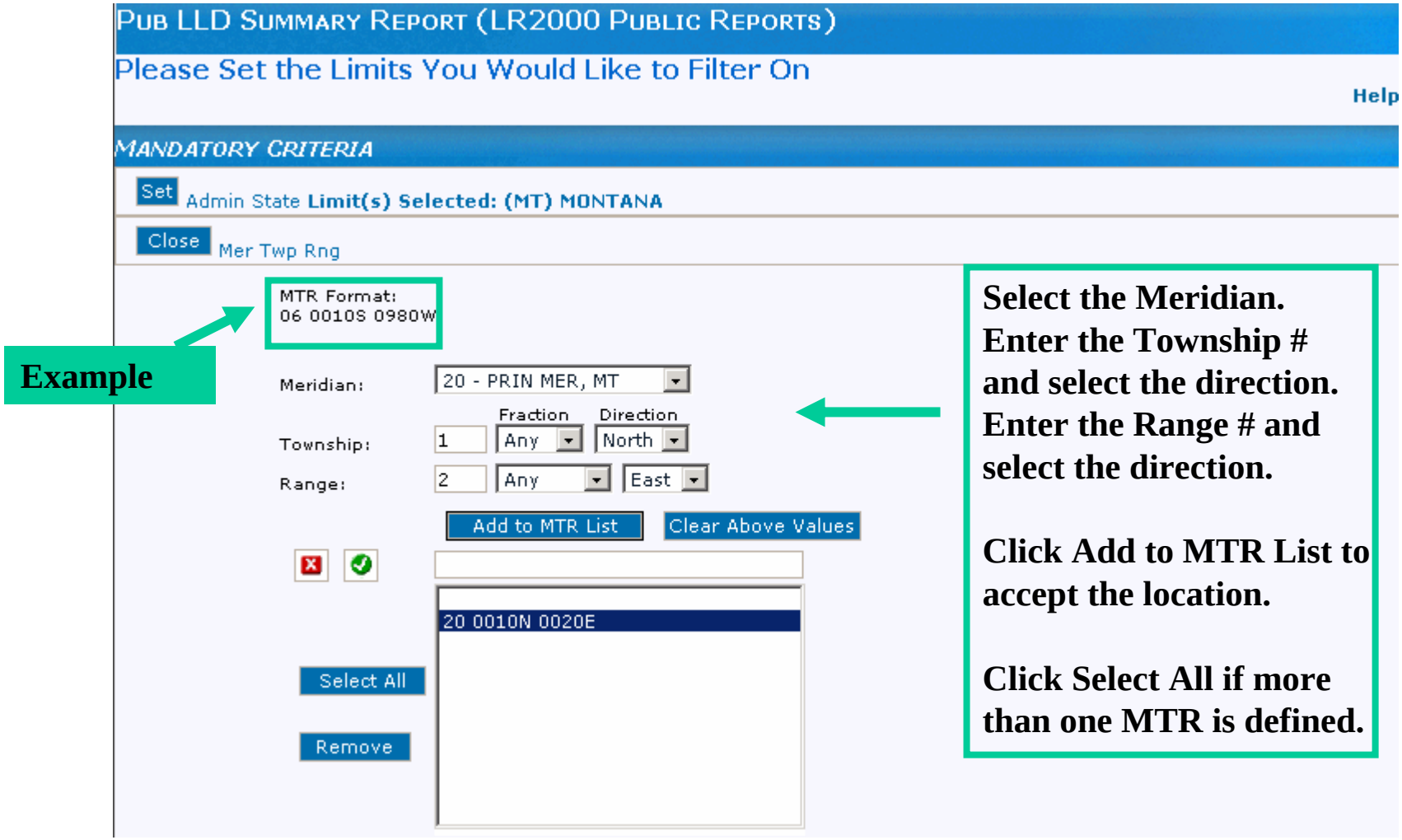



Enter the state code(s) separated by commas

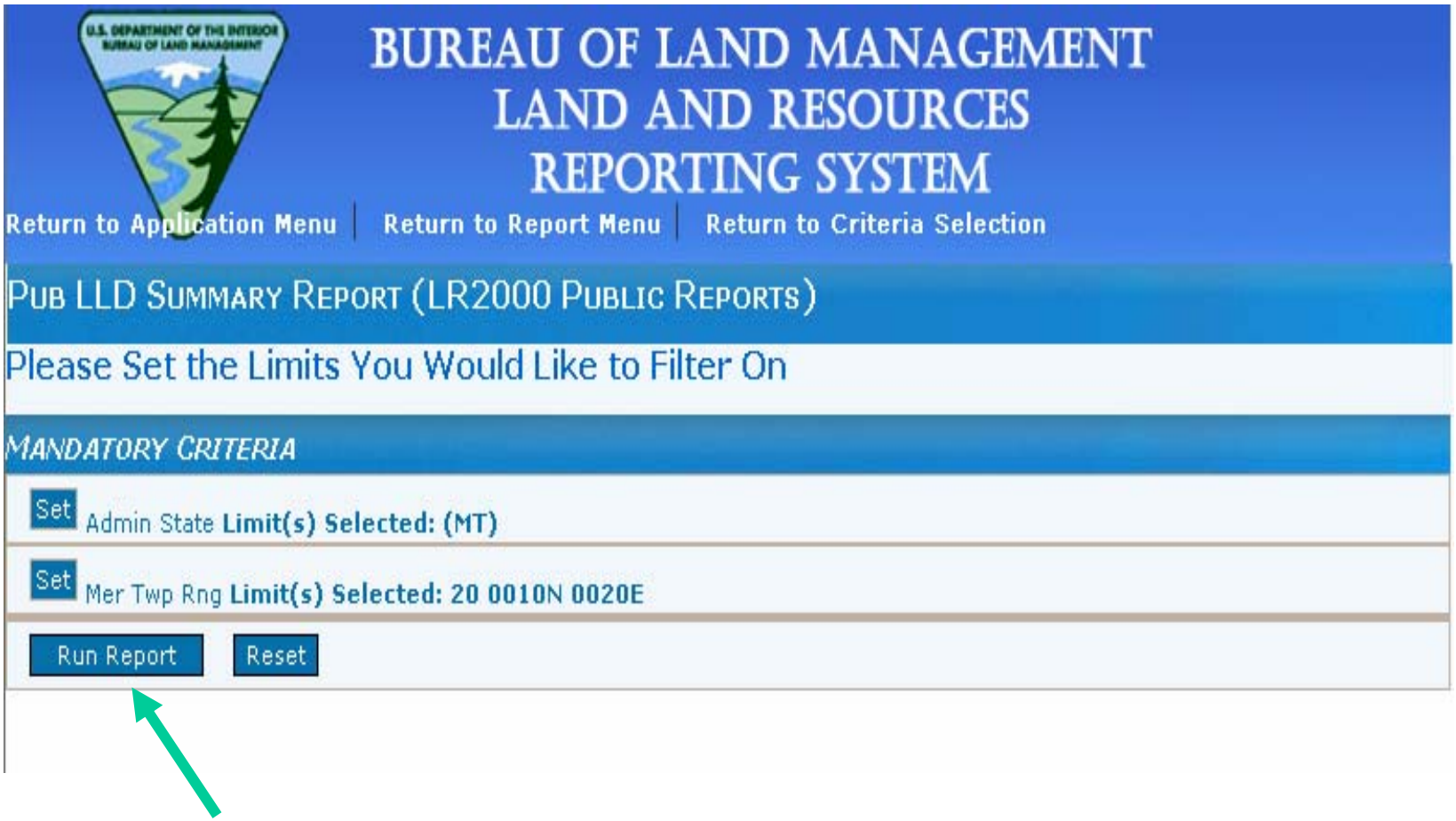
OR

Select the state(s)

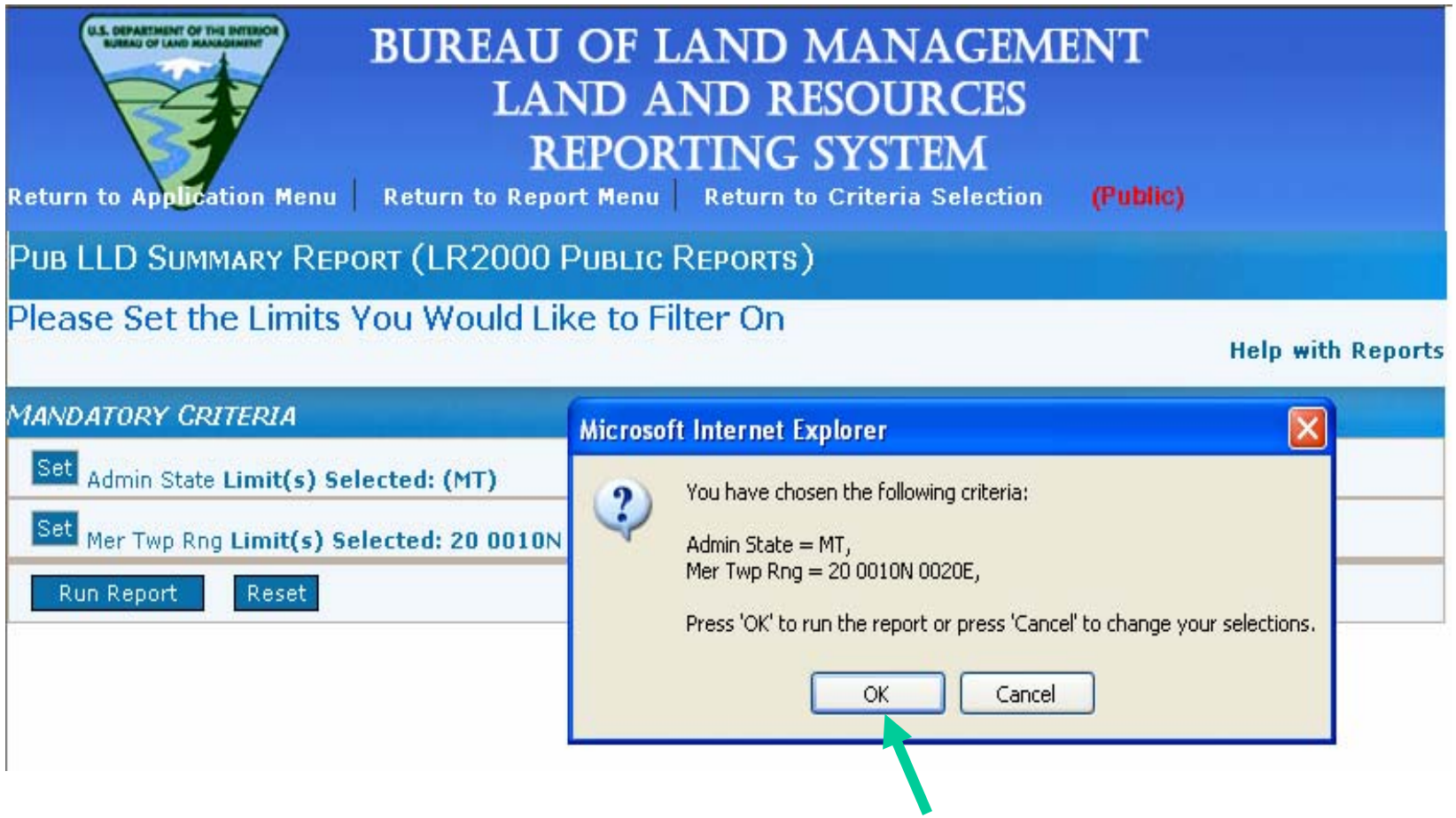
Click Set for the MTRS criterion




**The meridian, township, range format is very important! View the example provided. The example shows the 20th Principle Meridian; Township 10 North; Range 10 East.**




**Click on Run Report**




**A pop up window displays to confirm the selection criteria.**
**Select ‘OK’ to run the report or Cancel.**

# Legal Land Description Summary Report

Legal Land Desc - Detail Go

RUN TIME: 03:49 PM

RUN

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
LLD SUMMARY REPORT

Adm State: MT

20 0010N 0020E

| Sect | Type | Sur No | Suff | NE NNSS EWWE | NW NNSS EWWE | SW NNSS EWWE | SE NNSS EWWE | Acreage | Note | Dup Flg | Sub Surf | Geo | Cty | Cong Dist | District/Res Area |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 001 | A | | | --XX | --XX | XXXX | XXXX | 480.000 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 001 | L | 1 | | X--- | ---- | ---- | ---- | 39.650 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 001 | L | 2 | | -X-- | ---- | ---- | ---- | 38.960 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 001 | L | 3 | | ---- | X--- | ---- | ---- | 38.280 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 001 | L | 4 | | ---- | -X-- | ---- | ---- | 37.600 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 002 | A | | | --XX | --XX | XXXX | XXXX | 480.000 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 002 | L | 1 | | X--- | ---- | ---- | ---- | 37.590 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 002 | L | 2 | | -X-- | ---- | ---- | ---- | 38.240 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 002 | L | 3 | | ---- | X--- | ---- | ---- | 38.890 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |
| 002 | L | 4 | | ---- | -X-- | ---- | ---- | 39.550 | | | | MT | MT031 | MT00 | BUTTE FIELD OFFICE |

# Report Format – Banner Page

RUN TIME: 03:51 PM

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Selection Criteria for LLD Summary Report

**The Banner Page is displayed after selection from the drop down list and clicking on the GO button.**

Blm Admin State = MT

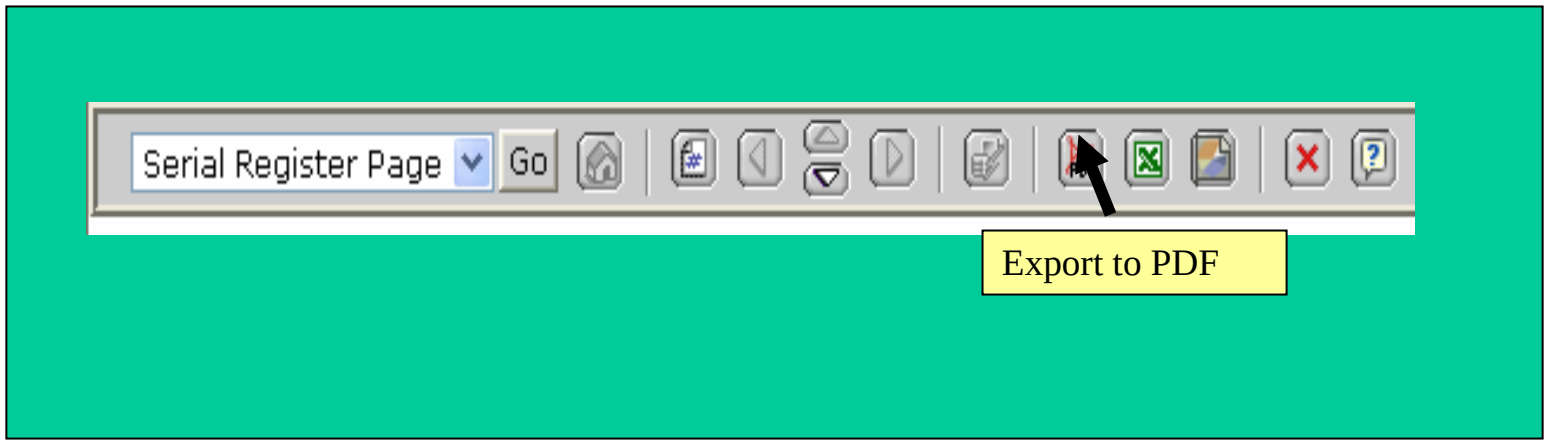
Geo State =

Mer Twp Rng = 20 0010N 0020E

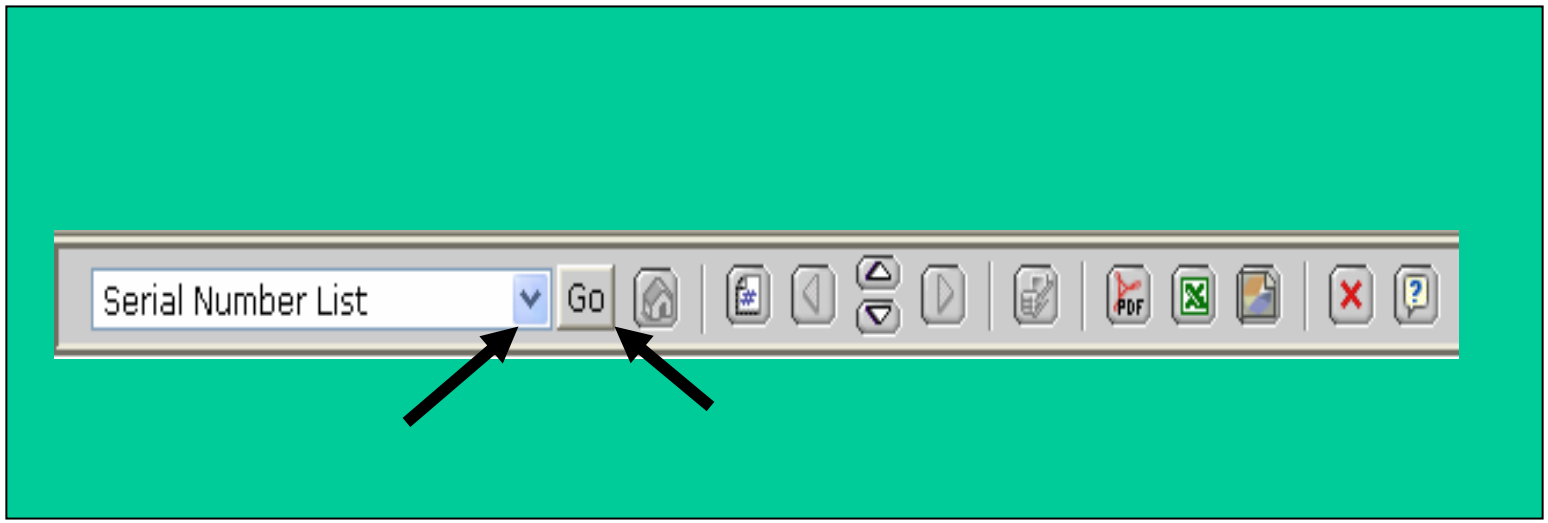
Mtrs =

# About the Menu Bar

**If you hover your mouse over each of the buttons on the menu bar, a yellow box will display information about the function of the button.**

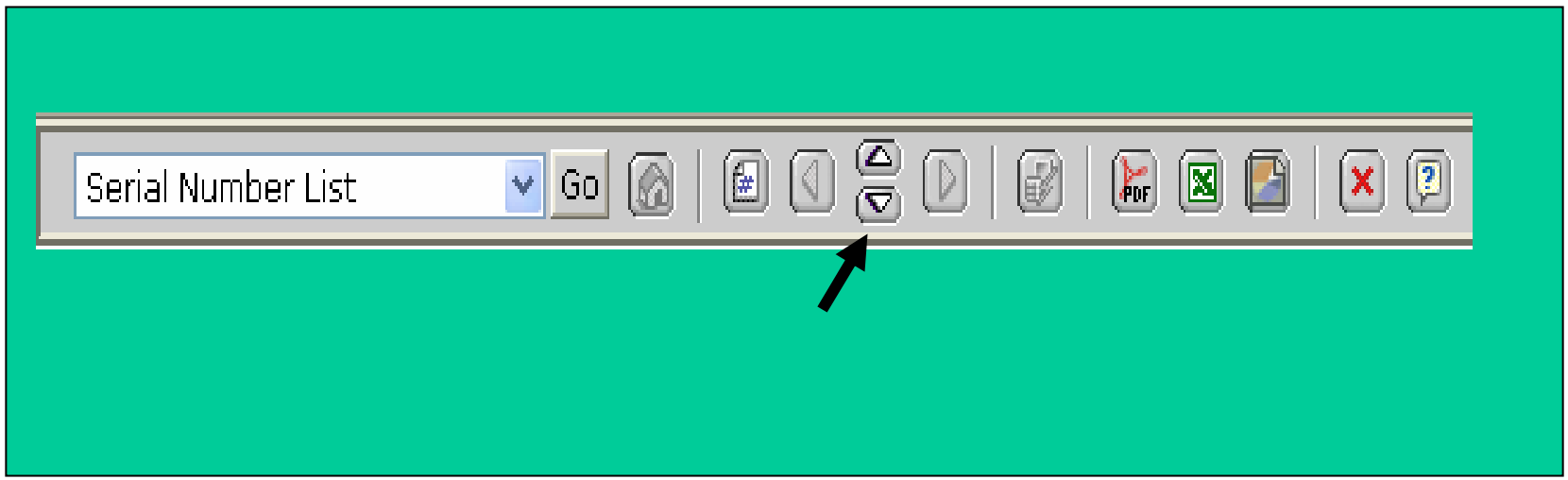


# Selecting Report Formats and Banner Page



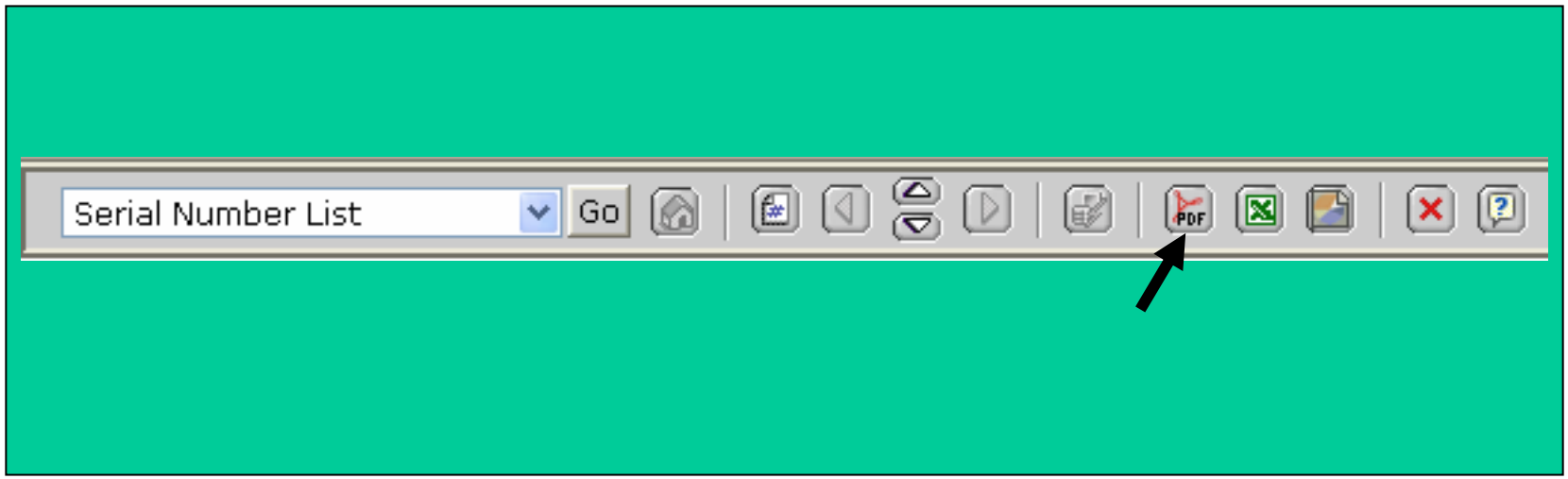

**Select a different report or Banner Page from the drop down list in the menu bar.**
**Click on the GO button to display the newly selected report.**

# How to go to the Next Page in a Report



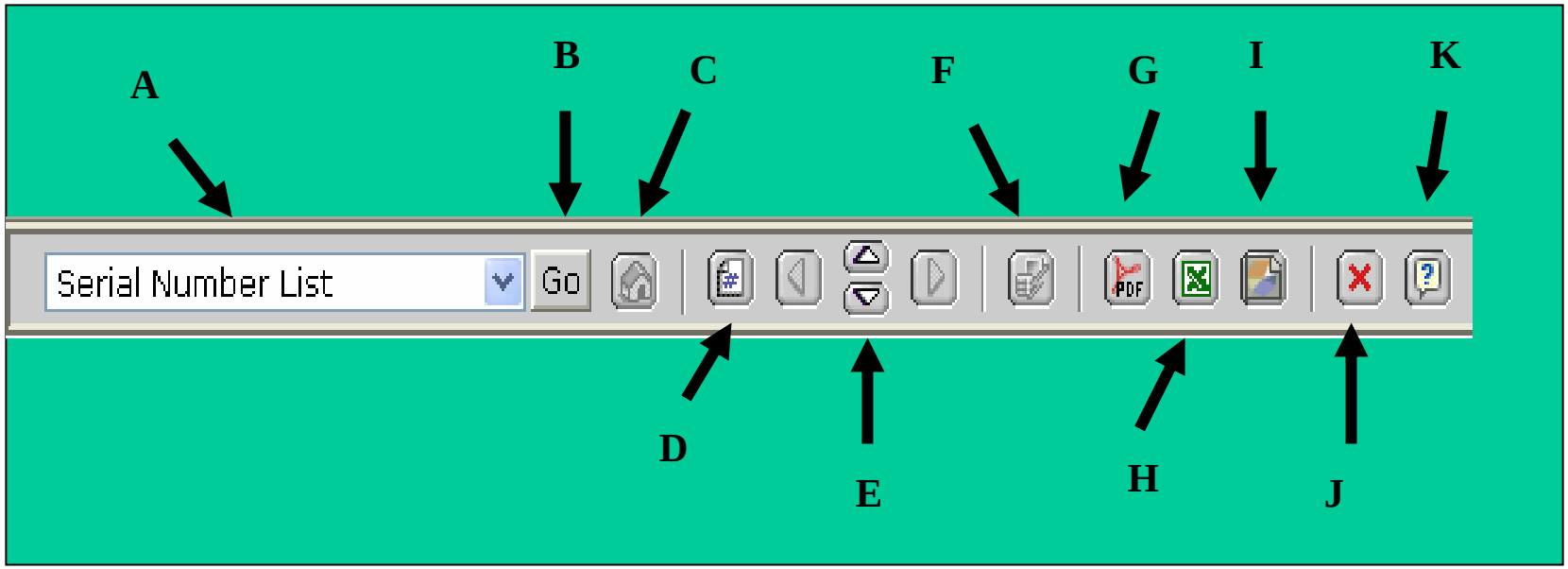

**If the report has multiple pages, the arrows on the menu bar will be highlighted. To navigate the pages, click on up or down arrow.**

# How to Print a Report




**To print a report you must first put the report in PDF format.**
**You do this by selecting the PDF button on the menu bar.**

# Other Selections on the Menu Bar




A – Drop down list
B – Go button to process the selection from the drop down list.
C – Inactive.
D – Displays page number of the report.
E – Report navigation arrows (next and prior report page).
F – Inactive.
G – Print (PDF) button.
H - Exports the report to an Excel spreadsheet.
I - Allows the file to be saved locally.
J - Closes the document.
K – Help screen.