

**California BLM Safety and Health  
BEST PRACTICES  
FY 2009**

**The following represents some of the notable health and safety program practices identified over the past Fiscal Year as Best Practices. This is not an inclusive list; other offices have consistently high-performing programs which give regular attention to creating a safe and healthy environment.**

**Bakersfield Field Office:**

- ✓ The Bakersfield Field Office CDSO has developed an employee safety orientation CD which contains essential information for new employees. The CD can be shared statewide and has potential for use throughout BLM.
- ✓ The Bakersfield Field Office has completed a self-assessment of its Safety Program. All applicable OSHA written programs have been prepared and are either in place or are in draft and awaiting management signature and implementation. The newly reorganized Safety Committee is well organized and actively assists the CDSO with safety duties.

**Arcata Field Office:**

- ✓ The Arcata Field Office provides tick preservation kits so that ticks can be analyzed for Lyme disease upon request. SMIS reports are used to track occurrences of tick bites.
- ✓ Managers have also instilled an attitude that fosters reporting vehicle damage in order to keep equipment repaired and in good condition.
- ✓ The fleet manager also maintains vehicle kits that include tools and some survival items, accident reporting forms and disposable cameras. Kit contents are reviewed as part of the monthly vehicle inspection checklist.

**California Desert District Office:**

- ✓ CDD has developed an effective check-in/check-out procedure that is used in the District Office and each Field Office. Agreements with local police departments and the Federal Interagency Communication Center (FICC) enhance this procedure by providing additional oversight.
- ✓ An excellent border operations policy has been adapted from Arizona and is in effect in the Desert District. The policy provides an information handout card with hazard concerns noted. A risk assessment was attached and distributed with the policy.

**Bishop Field Office:**

- ✓ The Bishop Field Office Check in/Check out process works through the Field Dispatch Office. For late returns, employees contact the local police department to report their location and/or make requests for assistance.

**Redding Field Office:**

- ✓ The Redding FO Safety Committee is proactive and assists the CDSO in implementing required programs. The Committee conducts random vehicle inspections for quality assurance. Basic safety training is accomplished by all employees and employees are able to use their intranet safety site to monitor completion.

**Hollister Field Office:**

- ✓ The Hollister Field Office NOA health and safety plan is a model for other BLM offices with similar environmental health issues (asbestos within the FO area in Hollister's case).

**Barstow Field Office:**

- ✓ The Barstow Field Office has an annual safety picnic to acknowledge commendable safety performance. Awards and tokens have been given to all employees at the picnic to promote safety.