



United States Department of the Interior



BUREAU OF LAND MANAGEMENT

California State Office
2800 Cottage Way, Suite W-1834
Sacramento, California 95825

www.ca.blm.gov

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To: CDD District Manager, All Field Managers
From: State Director
Subject: Energy Conservation

The recent power shortage throughout California has raised the issues of our energy conservation and the impact to our annual budget. Over the last several years statewide utility costs have continued to rise and are having a serious impact on our budget. California budgeted \$630,000 for FY 2000 to cover utility costs for all Field Offices, Fire Stations, and other remote sites however, as we come to the end of the fiscal year we realize that unless we make a change now, the budgeted amount may not be enough to cover these costs.

I am asking all Field Managers to take immediate steps to improve energy conservation in your Field Office, from both a fiscal stand point, and in support of the President's recent "*Call to Action to Ensure Federal Government Does its Part to Help California Meet its Energy Needs.*"

Here are some innovative steps all offices should begin taking to improve energy conservation and reduce statewide utility costs:

1. Make energy conservation a topic at All Employees Meetings.
2. Ask employees to turn off lights when not in use and ensure all lights are turned off at the end of the day.
3. Ensure all utilities are shut off at Fire Stations and Remote Sites when not in use.
4. Reduce all power consumption to the maximum extent practicable and consistent with the health and welfare of employees and visitors.

As California leases new facilities in the future we will incorporate new energy saving technology (*task lighting, occupancy sensor, day light sensing control...etc.*), to help reduce these costs and conserve energy.

Should you need assistance with the Energy Conservation program for California, please contact Russ Miles at (916) 978-4531.

Signed
Al Wright
Acting State Director

Authenticated
AJ Ajitsingh
Records Management

Distribution:
Bob Donelson- WO-850

